

Licensing/Gambling Hearing

To: Councillors Hook, Nicholls, and Rose

Date: Thursday, 13 November 2025

Time: 10.00 am

Venue: West Offices, York

A G E N D A

1. Chair

To elect a Member to act as Chair of the meeting.

2. Apologies for Absence

To receive and note apologies for absence.

3. Introductions

4. Declarations of Interest

At this point in the meeting, Members and co-opted members are asked to declare any disclosable pecuniary interest, or other registerable interest, they might have in respect of business on this agenda, if they have not already done so in advance on the Register of Interests. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

[Please see attached sheet for further guidance for Members].

5. Exclusion of Press and Public

To consider excluding the Press and Public during the sub-committee's deliberations and decision-making at the end of the hearing, on the grounds that the public interest in excluding the public outweighs the public interest in that part of the meeting taking place in public, under Regulation 14 of the Licensing Act 2003 (Hearings) Regulations 2005.

6. Minutes

To approve and sign the minutes of the Licensing Hearings held on 26 June, 28 August, 8 September, and 29 September 2025.

7. The Determination of an Application by Little Jay Limited for a Premises Licence (Section 18(3) (a) in respect of Little J, Chapel House, North Street, York, YO1 6JD (CYC-082555)

Democratic Services Officer:

Name: Reece Williams

Contact Details:

- Telephone – (01904) 55 4447
- Email - reece.williams@york.gov.uk

For more information about any of the following, please contact the Democratic Services officer responsible for servicing this meeting:

- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats.

Contact details are set out above.

Alternative formats

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我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (ہولی) میں بھی میا کی جاسکتی ہیں۔ (Urdu)

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**ANNEX 1 – GENERAL LICENSING SUB – COMMITTEE AND
TAXI LICENSING SUB COMMITTEE
PROCEDURE FOR LICENSING HEARINGS**

1. The procedure adopted at licensing hearings is at the discretion of the Sub-Committee but will normally follow the pattern outlined below.
2. The Council's licensing hearings procedure is based on regulations made under the Licensing Act 2003. The procedure is intended as a general framework to ensure natural justice and a fair hearing. The Sub-Committee will be guided by legal principles in determining whether evidence is both relevant and fairly admitted. Sub-Committee Members have a duty to view all evidence presented before them impartially. No matter how strong local opinion may be, Sub-Committee Members can only make decisions in the context of the licensing objectives as set out in legislation as follows:
 - The prevention of crime and disorder
 - Public safety
 - The prevention of public nuisance
 - The protection of children from harm
3. The licensing hearing will be in public session and this involves the publication of all paperwork relevant to the hearing on the Council's website. This includes letters of representation either in support or objection. Name and address details of those making representations will be made public. Telephone numbers, email addresses and signatures will be omitted. The Sub-Committee may exclude the public from a hearing if it considers it in the public interest to do so. However, the decision will be made in private.
4. In view of the requirement to hold hearings within specified timescales (usually 20 working days from the last date for representations), the Council is unable to enter into discussions to identify dates convenient to all parties concerned. In exceptional circumstances, the Council will consider applications to hold hearings at a later date.
5. The Council will provide a record of the hearing in a permanent and intelligible form and keep it for 6 years from the date of determination

or disposal of any Appeal. The live stream of the Hearing will be recorded and the recording placed on the Council's website.

Representations at Licensing Hearings

6. The Applicant is permitted to speak at the hearing. Ward Councillors, responsible Authorities and Representors are only permitted to speak if they have made written submissions during the consultation period. The Applicant and any Representors shall attend in person wherever possible. Any party to a hearing may be assisted or represented by any person, legally or otherwise.
7. All parties will be given a fair hearing and each party will have the same amount of time in which to address the Sub-Committee and question each other. Each party will have 15 minutes to address the Sub-Committee and call any witnesses and 5 minutes for questions.
8. However, where there are groups of individuals with a common interest, for example local residents making similar representations either for or against an application, consideration should be given to nominating a spokesperson. Otherwise the Sub-Committee may impose a time limit for such representations where there is pressure on the Sub-Committee to hear numerous applications in a short period of time or for any other valid reason.
9. The Sub-Committee may take into account any documentary evidence or other information in support of the application or representations either before the hearing or, with the consent of all other parties, at the hearing. For remote meetings the procedure set out in paragraphs 14 to 18 below will be followed.
10. If any Representors fail to attend the hearing, the Sub-Committee will normally proceed but will consider their written representation. In considering written evidence in the absence of a Representor, appropriate weight will be attached, given that the person cannot be questioned by the Applicant and Members.
11. The Sub-Committee is required to disregard any information given or evidence produced by a party or witness which is not relevant to the

application, representations, or notice, and the promotion of the licensing objectives. Duplication should be avoided. Comments must be confined to those points already made, although the parties may expand on their written submissions. The Sub-Committee will have read and familiarised themselves with all the written submissions and the issues prior to the hearing, and therefore do not require the points to be made at length. The Applicant and Representors cannot raise substantial new information at a hearing which has not been seen previously by the other parties.

12. A Representor **may not** introduce any new ground or objection not referred to in their written submission. Additional representations which do not amount to an amplification of the original representation will not be considered by the Sub-Committee.
13. Any person behaving in a disruptive manner will be asked to leave the hearing. However, if this occurs, that person will be entitled to submit in writing any information they would have been entitled to give orally.

Procedure prior to the Hearing - remote and hybrid meetings

14. Where the meeting is held remotely or in hybrid form the Sub-Committee will use a video-conferencing platform when the hearing is in public session. Clear instructions will be provided to participants on how to join the remote hearing. The Sub-Committee may exclude the public from all or part of a hearing if it considers it is in the public interest to do so. Should any part of the hearing need to be held in private session, a separate private online meeting will be convened by the Sub-Committee using a secure video-conferencing platform. This video-conferencing platform will also be used for decision making in private.
15. All paperwork relevant to the hearing will be published online on the Council's website, 5 working days before the remote hearing. The documents will be produced in PDF format and will be paginated to permit ease of reference during the remote hearing. Name and address details of those making representations will be made public. Telephone numbers, email addresses and signatures will be omitted.

16. 5 working days before the remote hearing is due to take place, the Council will contact the parties with a list of issues they would like any party to specifically address them on or clarify at the hearing.
17. If in light of the Council's list of issues any party wishes to produce any further documentary evidence they should submit this to the Council by email three working days before the hearing.
18. Any documentary evidence that is not submitted to the Council by email three working days before the hearing will not be admitted without the agreement of all parties. If it is essential to a party's case that the material be admitted, then the Sub-Committee will consider adjourning the remote hearing to allow all parties a fair opportunity to consider it.
19. Should any party wish to rely on any points of law, specific references in the s.182 Guidance, specific references in the Council's Policy or any other external resources, these should be set down in an electronic document and submitted to the Council by email three working days before the hearing.

Procedure prior to the Hearing – Physical Meetings

20. The Members sitting on the Sub-Committee will have a briefing prior to the hearing, usually in the meeting room where the hearing is to take place. They will only be accompanied by the Democratic Services Officer and the Council's Legal Advisor. During the briefing, attention will only be drawn to the nature of the application and the premises or person to which it relates and any procedural matters.
21. At any hearing of an application, the Licensing Officer, the Applicant and any Representors or representatives will report to reception and be asked to wait in reception until called into the meeting room. Please arrive 15 minutes before the advertised start time.

Procedure at the Hearing

22. The Chair introduces the Sub-Committee Members and Officers and welcomes the Applicant and Representors (or their representatives), and establishes the identity of all who will be taking part.

23. The Chair will outline the procedure to be followed.

24. The Chair will proceed with the order of business on the agenda.

Licensing Officer

25. When the agenda item relating to the application is reached, the Chair will invite the Licensing Officer to present the application.

26. The Chair will invite all parties (who have registered to speak) and/or their representative to ask questions of the Licensing Officer [maximum 5 minutes each party] in the following order:

- Applicant
- Police
- Other Responsible Authority [each in turn]
- Ward Councillors [each in turn]
- Interested Parties [each in turn]
- Sub-Committee Members [each in turn]

The Application

27. The Chair will invite the Applicant and/or their representative to address the Sub-Committee, present information in support of the application and call any witnesses to support their application, one witness at a time [*maximum 15 minutes*].

28. The Chair will invite the Representors (who have registered to speak) and/or their representative to ask questions of the Applicant and/or their representative in the following order [*maximum 5 minutes each party*]

- (i) Police
- (ii) Other Responsible Authorities [each in turn]
- (iii) Ward Councillors [each in turn]
- (iv) Interested Parties [each in turn]
- (v) Sub-Committee Members [each in turn]

29. The Applicant and each of their witnesses may be questioned by:

- Members of the Sub-Committee;
- The Sub-Committee's legal adviser.

The Representations

30. The Chair will invite the Representors (who have registered to speak) and/or their representatives to address the Sub-Committee, present information and call any witnesses in support of their representation *[maximum 15 minutes each party]* in the following order:

- (i) Police
- (ii) Other Responsible Authorities [each in turn]
- (iii) Ward Councillors [each in turn]
- (iv) Interested Parties [each in turn]

31. After each presentation the Chair will invite questions from the Applicant and Representors (who have registered to speak) *[maximum 5 minutes per party]* in the following order:

- Applicant
- Police
- Other Responsible Authority [each in turn]
- Ward Councillors [each in turn]
- Interested Parties [each in turn]
- Sub-Committee Members [each in turn]

32. Where there are groups of individuals with a common interest, for example local residents, presentation through an appointed spokesperson is preferred but not mandated.

Cross-examination

33. Cross-examination of another party is not normally permitted. However, the Sub-Committee will consider any application for permission to cross examine another party should any party wish to make such an application.

Summaries

34. The Chair will invite the Applicant and Representors (who have registered to speak) or their representative to summarise their case *[maximum 5 minutes each party]* in the following order:

- (i) Police
- (ii) Other Responsible Authorities [each in turn]
- (iii) Ward Councillors [each in turn]
- (iv) Interested Parties [each in turn]
- (v) Applicant

35. The Chair will provide the Sub-Committee members with a final opportunity to seek clarification from any of the parties on any points raised, or seek advice from the Licensing Officer on policy, or from the Legal Advisor on law and jurisdiction.

36. The Sub-Committee's legal adviser may seek points of clarification from the Applicant, Representors or their representative.

Determination

37. When all the evidence has been heard, the Chair will declare the hearing closed and ask the Licensing Officer, the Applicant and Representors (or their representatives) plus any witnesses present to leave the committee room and the Sub-Committee will consider the evidence. Where the meeting is being held remotely or in hybrid form the Sub-Committee will withdraw to consider their decision in a separate private on line meeting.

38. The Legal Adviser and Democratic Services Officer will remain present during the decision making process. These officers will not comment on the merits of the application, but will be present to provide advice on legal and procedural points and to record the decision.

39. Unless expressly stated by the Sub-Committee in the hearing, the Sub-Committee will not invite the parties back into the committee room or return to the public online meeting to announce their decision. The Sub-Committee will provide an outline of their decision in writing to the Applicant and Representors on the day of the hearing concluding,

unless further time is required to deliberate. The decision will then be communicated in full, in writing, including the reasons for the Sub-Committee's decision, to the Applicant and Representors, usually within 5 working days of the hearing concluding. The full decision letter will include information about the rights of appeal against the determination made.

40. In the event that the Sub-Committee do return to the public online meeting to announce their decision, the Sub-Committee will only announce an outline of their decision. There can be no further questions or statements from any party. The decision will then be communicated in full, in writing, including the reasons for the Sub-Committee's decision, to the Applicant and Representors, usually within 5 working days of the hearing concluding. The full decision letter will include information about the rights of appeal against the determination made.

Declarations of Interest – guidance for Members

- (1) Members must consider their interests, and act according to the following:

Type of Interest	You must
Disclosable Pecuniary Interests	Disclose the interest, not participate in the discussion or vote, and leave the meeting <u>unless</u> you have a dispensation.
Other Registrable Interests (Directly Related) OR Non-Registrable Interests (Directly Related)	Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak, but otherwise not participate in the discussion or vote, and leave the meeting <u>unless</u> you have a dispensation.
Other Registrable Interests (Affects) OR Non-Registrable Interests (Affects)	Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or well-being: (a) to a greater extent than it affects the financial interest or well-being of a majority of inhabitants of the affected ward; and (b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest. In which case, speak on the item <u>only if</u> the public are also allowed to speak, but otherwise do not participate in the discussion or vote, and leave the meeting <u>unless</u> you have a dispensation.

- (2) Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.
- (3) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations,

and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.

City of York Council

Committee Minutes

Meeting	Licensing/Gambling Hearing
Date	26 June 2025
Present	Councillors Cuthbertson (Vice-Chair), Hook and Nicholls
Officers in attendance	Helen Sefton – Senior Licensing Officer Sandra Branigan – Senior Lawyer Lucy Waller – Lawyer

1. Chair (11:06am)

Resolved: That Councillor Cuthbertson be elected to act as Chair of the hearing.

2. Apologies for Absence (11:07am)

There were no apologies.

3. Introductions (11:06am)

Introductions were made.

4. Declarations of Interest (11:08am)

Members were invited to declare at this point in the meeting any disclosable pecuniary interest or other registerable interest they might have in respect of business on the agenda if they had not already done so in advance on the Register of Interests. None were declared.

5. Exclusion of Press and Public (11:08am)

Resolved: That the press and public be excluded from the meeting during the sub-committee's deliberations and decision making at the end of the hearing, on the grounds that the public

interest in excluding the public outweighs the public interest in that part of the meeting taking place in public, under Regulation 14 of the Licensing Act 2003 (Hearings) Regulations 2005.

6. Minutes (11:09am)

Resolved: That the minutes from the Licensing Hearing held on 6 May 2025 be signed and approved as an accurate record.

7. The Determination of an Application by Punch Taverns Limited for Variation of a Premises Licence [Section 35 (3)(a)] in respect of The Marcia Grey, 24 Front Street, Acomb, York, YO24 3BZ (CYC-009010) (11:09am)

In considering the application and the representations made, the Sub-Committee concluded that the following licensing hearing objective was relevant to the Hearing:

1. The Prevention of Public Nuisance

In coming to its decision, the Sub-Committee took into consideration all the evidence and submissions that were presented, and determined their relevance to the issues raised and the above Licensing Objectives, including:

1. The application form.
2. The papers before it, including the written representations received from local residents and the additional written information received from the Applicant as seen in the agenda and further information received from two representors as shared with all parties prior to the hearing.
3. The Senior Licensing Officer's report and her comments at the Hearing.

The Senior Licensing Officer outlined the report and annexes and noted that the premises had held a licence since 2005. There was a desire to vary the licence upon the development of a rear storage area/kitchen into a pool and darts room which would increase the licensable area. The application stated that

there would be no change to the hours of operation or licensable activities offered.

The Senior Licensing Officer drew attention to the application and plans for the new development in Annex 1 of the agenda, and to the current premises licence and plans in Annex 2 of the agenda.

The Senior Licensing Officer confirmed that the premises was not located within the Cumulative Impact Area (CIA), consultation had been carried out correctly, and the Licensing Manager directed members to the representations made by three local residents at Annex 5, the additional information provided by the Applicant as seen within the agenda, and additional information provided by two representors, as shared with all parties prior to the hearing. She then advised the Sub-Committee of the options open to them in determining the application.

In response to questions from members, the Senior Licensing Officer confirmed that three complaints had been received regarding the premises in the past 12 months, and that these had all subsequently been closed.

4. The Applicant's representation at the hearing

Piers Warne, on behalf of the Punch Taverns Limited (the Applicant), presented their case.

Graeme Robinson, a consultant for the applicant on this scheme was also present to assist Mr Warne in responding to questions from members.

Mr Warne stated that this represented a significant investment in the pub of £120,000. He noted that there were no complaints from responsible authorities and that concerns which had been raised had already been closed off; these had comprised two complaints regarding the outside speakers mentioned by the representors, and an anonymous letter of complaint to licensing officers, which could not be followed up or corroborated, and as such was disregarded.

He separated the issues that did not fall under the Licensing Objectives and he noted the difference in law between "public

nuisance” and “private nuisance” in relation to the adjoining house, and the applicant did not anticipate further nuisance due to the mitigations installed, including insulation and sound proofing, as well as the additional conditions that had been offered.

Mr Warne acknowledged that the main concerns of residents evidenced in the submitted representations was the wall issue and the blocking of access from deliveries, and that noise complaints appeared to be of secondary concern. Nevertheless, the DPS was engaging with residents and sending out follow up letters.

Mr Warne responded to comments made within representations in the agenda from one of the representors regarding deliveries via the roller shutter impacting access on Bowling Lane, explaining that the area discussed had not been used since 18 months prior to the applicant taking on the premises, and it was not a viable cellar. Deliveries were now made with a van parked on the main road. If this were to cause any access issues, or in the event of an emergency, draymen would be present to assist in moving the van. He noted that the Designated Premises Supervisor (DPS) was also actively engaging with residents.

In response to a question about kitchen use, Mr Robinson advised that the pub kitchen had never been used during the period that the Applicant had held the licence or (to the best of his knowledge) during the tenure of the prior licence holder.

In response to a question about live music/karaoke and potential noise complaints, Mr Warne advised that this had not been a licensing issue or an issue where complaints had historically arisen, and that reasonable measures had been taken to mitigate additional noise disturbance to local residents.

Responding to the question of whether Close Circuit Television cameras (CCTV) would be installed in the proposed new licensable area; Mr Robinson advised that the Applicant would be pro-actively installing CCTV cameras with a 30-day timer in the new room.

Mr Warne, on behalf of the Applicant, was then given the opportunity to sum-up and he drew members and officers’ attention to paragraphs 2.1 and 9.12 of the current statutory guidance under section 182 of the Licensing Act 2003; noting

the fact there was no evidence that police and Responsible Authorities had raised any concerns.

5. The representations of local residents at the hearing.

It was noted that no representors were in attendance at the hearing.

Having regard to the application and the relevant representations, the Sub-Committee had to determine whether to take any of the steps mentioned under Section 52(4) that it considered necessary for the promotion of the licensing objectives. Taking into consideration the above evidence and submissions received, the Sub-Committee deliberated the different options available to it and agreed to reject the following options:

Option 1: Modify the conditions of the licence; and for this purpose, the conditions of the licence are modified if any of them is altered or omitted, or any new condition is added. This option was approved.

Option 2: Reject the whole or part of the application. This option was rejected.

The Sub-Committee's decision was to accept the following option:

Option 1: Modify the conditions of the licence; and for this purpose, the conditions of the licence are modified if any of them is altered or omitted, or any new condition is added.

In approving **Option 1**, the Sub-Committee resolved to modify the premises licence to amend the plans attached to the current licence to increase the licensable area as applied for and to also add three additional conditions as below.

Licensable Activity	Existing	Variation requested
Recorded Music - indoors	10:00 until 00:00 Everyday	No Change
Supply of Alcohol – on & off the premises	10:00 until 00:30 Everyday	No Change
Opening hours	10:00 until 01:00 Everyday	No Change

Additional conditions:

1. Speakers outside shall be used for background music only and will be turned off at 21:00 Sunday to Thursday and 22:00 Friday and Saturday.
2. The DPS/Manager shall develop and implement a dispersal policy to ensure that customers exit the premises quickly and quietly. The dispersal policy will be made available to the police and licensing authority on request.
3. A complaints book shall be maintained at the premises and any complaints by residents shall be logged therein, including date, time, reason for the complaint and outcome/ action taken.

Reasons For the Decision:

The Sub-Committee noted that they are bound to have regard to the appropriate legislation, Guidance and to the Council's own Statement of Licensing Policy.

This application is for the variation of an already established premises licence and seeks only to amend the plans attached to the current licence to increase the licensable area with the creation of a pool/darts room. The variation seeks no change to the hours, operation or licensable activities offered. The Sub-Committee accordingly noted that as the premises already had a licence to sell alcohol, it was only the impact on the Licensing Objectives of the proposed variations to the existing premises licence which could be considered and the determination could not reduce what is already licensed. The Sub-Committee also noted that consumption of alcohol and playing pool or darts are not licensable activities. They also noted that the playing of amplified live and recorded music until 11pm at the premises

constitutes a non-licensable activity due to an exemption under the Live Music Act 2012. However, other noise legislation in the Environmental Protection Act 1990 continues to apply.

The Sub-Committee carefully considered all representations and evidence received both in favour of and in objection to the application. The objectors raised concerns regarding existing noise levels and that this may increase if the variation were approved. Further concerns were also raised regarding access to neighbouring properties whilst deliveries were being made to the premises.

The Sub-Committee also considered the representations made by the Applicant in response to the concerns raised, including the three additional conditions offered by the Applicant. It was noted that no objections had been received from the Responsible Authorities.

Based on all of the evidence presented to it, the Sub-Committee did not find any evidence to justify a refusal of the variation application. The Sub-Committee felt that any further conditions in addition to those offered by the Applicant would not be necessary in order to promote the Licensing Objectives on the basis of the evidence before it.

Having regard to all the material before it, the Sub Committee did not consider there to be evidence that if the variation was granted in accordance with the application that any of the Licensing Objectives would be undermined. Further, whilst acknowledging residents' concerns, the Sub-Committee is limited to dealing with the variation application in accordance with the Licensing Objectives. Additionally, the Sub-Committee felt that some issues raised in objection to the application, such as delivery and access issues, were not directly relevant to the variation application.

The Sub-Committee noted that if evidence of noise nuisance arose from the use of the premises for the licensable activities in future then it was open to any person (including Responsible Authorities and residents) to request a review of the licence under the provisions of the Licensing Act 2003 where there is evidence that one or more of the Licensing Objectives are being undermined. In the event that the premises causes issues of concern the licence, in its entirety, can be considered at that stage and the exemption that allows the playing of amplified live

and recorded music until 11pm can be removed, where the evidence supports it.

Cllr Cuthbertson, Chair

[The meeting started at 11.06 am and finished at 11.38 am].

City of York Council

Committee Minutes

Meeting	Licensing/Gambling Hearing
Date	28 August 2025
Present	Councillors Nicholls, Rose and Wells
Officers in Attendance	Lesley Cooke – Licensing Manager Sandra Branigan – Legal Advisor Lucy Waller – Legal Advisor

1. Chair (10:03am)

Resolved: That Councillor Rose be elected to act as Chair of the hearing.

2. Apologies for Absence (10:03am)

Resolved: That Councillor Rose be elected to act as Chair of the hearing.

3. Introductions (10:03am)

Introductions were made.

4. Declarations of Interest (10:03am)

Members were invited to declare at this point in the meeting any disclosable pecuniary interest or other registerable interest they might have in respect of business on the agenda if they had not already done so in advance on the Register of Interests. None were declared.

5. Exclusion of Press and Public (10:04am)

Resolved: That the press and public be excluded from the meeting during the sub-committee's deliberations and decision making at the end of the hearing, on the grounds that the public interest in excluding the public outweighs the public interest in that part of the meeting taking place in public, under Regulation 14 of the Licensing Act 2003 (Hearings) Regulations 2005.

6. The Determination of an Application by Brewhemian Hopsody Ltd for a Premises Licence [Section 18(3) (a)] in respect of 42 Broadway, York, YO10 4JX (CYC-081644) (10:04am)

Members considered an application by Brewhemian Hopsody Ltd. for a determination of application for variation of a Premises Licence [Section 18(3)(a) Licensing Act 2003] in respect of 42 Broadway, York, YO10 4JX. In considering the application and the representations made, the Sub-Committee concluded that the following licensing objective was relevant to the Hearing:

1. The Prevention of Public Nuisance In coming to its decision, the Sub-Committee took into consideration all the evidence and submissions that were presented, and determined their relevance to the issues raised and the above licensing objective, including:
 1. The application form.
 2. The papers before it including the written representations received from local residents.
 3. The Licensing Manager's report and her comments made at the Hearing. The Licensing Manager outlined the report and the annexes noting the hours applied for opening and supply of alcohol. The Licensing Manager confirmed that the premises was not located within the Cumulative Impact Area (CIA), consultation had been carried out correctly, and directed members to the representations made by local residents at Annex 4. She then advised the Sub-Committee of the options open to them in determining the application.

In response to questions from the representor in attendance at the hearing, the Licensing Manager confirmed that a Noise Management Plan would be produced mandatorily once a licence is granted, should the agreed conditions seen in annex 3 of the agenda be applied. She noted that only sealed containers would be permitted to leave the licensable area, and that a dispersal policy is a policy to ensure nuisance wouldn't be caused when customers leave the premises.

In response to questions from members, the Licensing Manager confirmed that the plan area outlined in red was the licensable area, and that off sales would not be permissible to the unlicensed area should the agreed conditions seen in annex 3 of the agenda be applied.

4. The Applicant's representation at the hearing.

Amanda and Katie Speed (the Applicants, on behalf of Brewhemian Hopsody Ltd.) presented their case.

Katie Speed detailed that the premises was to be an independent craft beer room for the community and for craft beer enthusiasts. She stated that the application had been made in consultation with ward councillors, North Yorkshire Police, and those who had submitted representations – following this she mentioned that they had worked on a noise management plan, and noted that direct neighbours had not raised concerns.

Katie Speed continued to state that the sale of alcohol does not directly lead to noise, antisocial behaviour, or overconsumption. There would be a strict challenge 25 policy and mandatory staff training, and a dispersal policy would be in place to arrange public transport for customers and to stop loitering on the streets. CCTV cameras would be used to deter antisocial behaviour, and it was highlighted that crime statistics showed no recent antisocial behaviour within the immediate area.

Katie continued to confirm that professional sound proofing within building had been approved and that although Broadway was a busy area and has a loud background level, there was an expected increase in noise of only 2 decibels. No bins would be emptied externally before 08:00 hours or after 20:00 hours, and staff would monitor noise levels at regular intervals.

Katie concluded that there was a school within close proximity to the premises and that there were other businesses selling alcohol near to the school as well. There would be a company policy of no children to be unaccompanied by an adult at any time – and under 18s would be asked to leave by 19:00 hours.

In response to questions from a representative, Amanda and Katie Speed confirmed that:

- There were no longer plans to position seats and tables out on the front area of the premises.
- Anyone causing noise concerns would be asked to leave the premises, and professional noise assessments had only shown a slight expected increase in noise.

In response to questions from the Sub-Committee, Amanda and Katie Speed confirmed that:

- Anyone under the age of 18 would be asked to leave by 19:00 hours.
- Seating would be provided for 30 people inside, and seating outside would be based on 20 people.
- The beer garden would be closed with the lights turned off at 21:00 hours.
- Bins would be provided in the beer garden, and external bins would not be emptied overnight.
- There was no expectation of experiencing trouble with the number of people in the beer garden coming inside as it would be expected that those using the beer garden would leave it got darker outside – and there were possibilities of closing early etc. if issues did arise from this.
- They would work with the local Co-Op in their regular litter picking.

5. The representation of Trevor Palmer, a local resident, at the hearing.

Trevor Palmer noted that parking was very congested on Broadway already and that people often park and stay for long periods of time due to the nature of other businesses in the area. He mentioned that noise was becoming an issue in what was a residential area, and that as planning permission had already been granted to the Applicants, he believed that the decision had already been made to grant the licence.

In response to questions from the Applicants, Mr. Palmer confirmed that he didn't live directly on Broadway.

The Licensing Manager confirmed that licence could be approved or rejected regardless of planning permission, and that the processes were completely separate and could be applied for in any order.

The Applicants were then given the opportunity to sum-up.

They confirmed that they wanted to encourage the use of public transport to and from the premises and would seek to use transport initiatives such as incentivising the use of busses within price deals. They concluded by stating that craft beers could be expensive, and people typically wouldn't come out to over-drink these types of beers which primarily attracted beer enthusiasts.

The Representor declined the opportunity to sum-up. In response to question from the Sub-Committee, the Licensing Manager confirmed that:

- Although parking itself was a planning issue, the Sub-Committee could be concerned with parking with regard to an increase of public nuisance.
- A previous licence for the premises lapsed earlier this year, but it was reported that this was not due to any public nuisance concerns.
- Restrictions on outside tables could only restrict licensable activities and so un-licensable activities could still happen at the front of the premises regardless of licence conditions.
- The licence would automatically stipulate that under 16s could be on the premises until 00:00 hours but the Applicants could potentially agree to conditions lowering this.
- Conditions on the number of people inside premises could be added if required by the Sub-Committee.

In respect of the proposed licence, the Sub-Committee had to determine whether the licence application demonstrated that the premises would not undermine the licensing objectives. Having regard to the above evidence and representations received, the Sub-Committee considered the steps which were available to them to take under Section 18(3) (a) of the Licensing Act 2003 as it considered necessary for the promotion of the Licensing Objectives:

Option 1: Modify the conditions of the licence; and for this purpose, the conditions of the licence are modified if any of them is altered or omitted, or any new condition is added. This option was rejected.

Option 2: Reject the whole or part of the application. This option was approved.

In approving Option 2, the Sub-Committee resolved to grant the licence as applied for and to also add two additional conditions (Option 2), as follows:

Additional conditions:

- i. A noise management plan shall be submitted and approved by The Environmental Protection Team of City of York Council within 2 months of the premises licence being granted. The Noise Management Plan shall include a procedure for investigating noise complaints received from the premises. Once agreed the Premises Management shall ensure compliance with all aspects of the approved Noise Management Plan.
- ii. No waste, including bottles, shall be removed from or placed in outside areas between 21:00 hours and 08.00 hours on the following day.

Proposed Activity	Timings
Supply of Alcohol On and Off the Premises	11:00 to 21:30 Sun to Thurs 11:00 to 22:30 Fri and Sat
Opening Hours	11:00 to 22:00 Sun to Thurs 11:00 to 23:00 Fri and Sat

Reasons for the Decision:

In reaching its decision the Sub-Committee carefully reviewed and gave due consideration to the information presented by all parties, including the oral submissions made by the Representor and Applicant. The Sub-Committee decided to approve Option 2, to grant the licence with modified/additional conditions imposed by the Sub-Committee. The decision was reached for the following reasons:

The Sub-Committee must promote the licensing objectives and must have regard to the Guidance issued under section 182 of the Licensing Act 2003 and the Council's own Statement of Licensing Policy.

The Sub-Committee noted that the premises are not located within in the Cumulative Impact Area.

The Sub-Committee carefully considered all representations and evidence received both in favour of and in objection to the application. The objectors raised a range of concerns including regarding potential noise levels, potential exacerbation of existing parking difficulties, the potential for littering in a nearby alleyway, and the proximity of the premises to local schools. The Sub-Committee noted the concerns and considered the impact of them on the licensing objectives.

Members considered the representations about the likely effect of the grant of a licence on the prevention of public nuisance licensing objective and acknowledged that there were no representations about this from responsible authorities. The Sub-Committee also considered the representations made by the Applicant in response to the concerns raised, including that they had agreed an additional condition with Public Protection to submit a noise management plan. They noted that Public Protection had therefore withdrawn their representation. The Sub-Committee further noted that the Applicant had made arrangements for their waste receptacles to be collected after 8am and were agreeable to a condition that no waste, including bottles shall be removed from or placed in outside areas between 9pm and 8am. Given the representations in objection received from residents, the Sub-Committee considered that it would be necessary to add such a condition to the licence in order to promote this licensing objective.

It was also noted that the beer garden area was not included as part of the licensable area in this application and so at present can only be used for consumption of off sales of alcohol supplied in sealed containers (given that consumption of alcohol is not a licensable activity).

Additionally, the Applicant also proposed in its operating schedule that the beer garden area will close at 9pm each day to limit noise disturbance to neighbours. The Applicant will have a Challenge 25 policy and the Sub-Committee accepted the Applicant's assurances that they will be predominantly selling expensive craft beer. The Sub-Committee therefore considered that it had received sufficient assurances from the Applicant in order to have a high level of confidence that the premises would be operated responsibly and the Sub-Committee was satisfied that the proposed operating schedule and additional above-mentioned conditions would be sufficient to promote this licensing objective.

Members considered the representations and the likely effect of the grant on the prevention of crime and disorder licensing objective. Members had regard to the s182 Guidance which states that the police are usually the main source of advice on crime and disorder and gave great weight to the fact that the police had not made any representation.

Members were satisfied that the operating schedule would be sufficient to promote the prevention of crime and disorder objective, particularly the Challenge 25 policy and that it will not operate as vertical drinking establishment.

Members had regard to the concern raised about the likely effect of the grant on the licensing objectives of the protection of children from harm and public safety. Members were satisfied from the proposed measures offered by the Applicant, particularly the Challenge 25 policy, that these objectives would not be undermined. Whilst noting residents' concerns, the Sub-Committee felt that the potential exacerbation of existing parking difficulties was not relevant to the licensing application.

Accordingly, in all of the circumstances of the case and based on the evidence presented to it, the Sub-Committee was satisfied that the decision to grant the licence subject to the additional conditions was justified as being appropriate and proportionate for the promotion of the licensing objectives.

The Sub-Committee noted that if evidence of noise nuisance or other issues arise from the use of the premises for the licensable activities in future then it was open to any person (including Responsible Authorities and residents) to request a review of the licence in the future under the provisions of the Licensing Act 2003 if they consider that one or more of the licensing objectives are being undermined.

Cllr Rose, Chair

[The meeting started at 10.03 am and finished at 11.26 am].

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City of York Council

Committee Minutes

Meeting	Licensing/Gambling Hearing
Date	8 September 2025
Present	Councillors Hook, Nicholls and Wells
Officer in attendance	Lesley Cooke – Licensing Manager Jodi Ingram – Legal Advisor Lucy Waller – Legal Advisor

1. Chair

Resolved: That Councillor Nicholls be elected to act as Chair of the hearing.

2. Apologies for Absence

No apologies for absence were received.

3. Introductions

Introductions were made.

4. Declarations of Interest

Members were invited to declare at this point in the meeting any disclosable pecuniary interest or other registerable interest they might have in respect of business on the agenda if they had not already done so in advance on the Register of Interests. None were declared.

5. Exclusion of Press and Public

Resolved: That the press and public be excluded from the meeting during the sub-committee's deliberations and decision making at the end of the hearing, on the grounds that the public interest in excluding the public outweighs the public interest in that part of the meeting taking place in public, under Regulation 14 of the Licensing Act 2003 (Hearings) Regulations 2005.

6. The Determination of an Application by Philippa Myers and Kate Starkey for Determination of Application for Premises Licence [Section 18(3)] in respect of The Fox Inn, Stockton on the Forest, York, YO32 9UW. (CYC-081829)

Members considered an application by Philippa Myers and Kate Starkey for a determination of application for Determination of Application for Premises Licence [Section 18(3)(a) Licensing Act 2003] in respect of The Fox Inn, Stockton on the Forest, York, YO32 9UW. In considering the application and the representations made, the Sub-Committee concluded that the following licensing objective was relevant to the Hearing:

1. Prevention of Crime and Disorder
2. Public Safety
3. The Prevention of Public Nuisance.

In coming to its decision, the Sub-Committee took into consideration all the evidence and submissions that were presented, and determined their relevance to the issues raised and the above licensing objective, including:

1. The application form.
2. The papers before it including the written representations received from local residents.
3. The Licensing Manager's report and her comments made at the Hearing

The Licensing Manager presented the report and noted that the premises was a village pub in a rural setting with seating for 50 people indoors. The premises had previously been licensed up to April 2025. The Licensing Manager reported that the premises was not located within the Cumulative Impact Area (CIA) and that there had been no representations made by Responsible Authorities. The Licensing Manager outlined the report and annexes and noted that paragraph four on page 52 would not apply to the application as the application did not concern off sales.

The Licensing Manager drew attention to the representations made in Annex 5 on the grounds of prevention of crime and disorder, public safety, and prevention of public nuisance, and the Agreed Conditions with North Yorkshire Police in Annex 3.

In response to questions from members, the Licensing Manager confirmed that:

- Parking was primarily a planning matter, but the Sub-Committee could consider prevention of public nuisance in regard to parking.

4. The Applicant's Representation at the hearing.

Philippa Myers and Kate Starkey (the Applicants) presented their case and noted that the premises had been a pub in the community from 1886 and closed in August 2024; the opening hours applied for mirrored the hours of the previous licence for the premises, along with amendments following liaison with North Yorkshire Police; the licenced hours applied for were available on page 15 of the agenda with the agreed conditions with North Yorkshire Police on page 52 of the agenda.

They confirmed that the main offering at the pub would be food, and that investment had been made to improve the kitchen and the premises to reflect this. They continued to state that a dispersion policy would be in place to remind customers to leave quietly and respectfully.

In response to questions from members, the Applicants confirmed that:

- They were happy with the conditions agreed with North Yorkshire Police regarding the use of CCTV etc.
- The beer garden is a small outside space which was not included in this application and was not up for consideration by the Sub-Committee but could be considered within future applications.
- The premises through previous licences had a strong food representation, though this had been lost in recent years up to its closure – the aim was for the premises to again have a strong representation for quality food for people to drive to and want to visit for food.
- They wanted to make the opening hours mirror the licensable hours and wanted to create a nice representation of the pub.

The Applicants were then given the opportunity to sum-up.

They concluded that they wanted to keep up effective communication with the local community and the village, and that they wanted to help bring the community together around the premises.

In respect of the proposed licence, the Sub-Committee had to determine whether the licence application demonstrated that the premises would not undermine the licensing objectives. Having regard to the above evidence and representations received, the Sub-Committee considered the steps which were available to them to take under Section 18(3) (a) of the Licensing Act 2003 as it considered necessary for the promotion of the Licensing Objectives:

Option 1: Grant the licence in the terms applied for. This option was rejected.

Option 2: Grant the licence with modified/additional conditions imposed by the licensing committee. This option was approved.

Option 3: Grant the licence to exclude any of the licensable activities to which the application relates and modify/add conditions accordingly. This option was rejected.

Option 4: Refuse to specify a person on the licence as premises supervisor. This option was rejected.

Option 5: Reject the application. This option was rejected.

In approving Option 2, the Sub-Committee resolved to grant the licence for the following activities and timings with modified/additional conditions imposed by the Sub-Committee (Option 2), namely the additional conditions agreed with North Yorkshire Police as set out in Annex 3 of the agenda (excluding condition 4), and as follows:

Proposed Activity	Timings
Live Music – Indoors	10:00-23:00 Sunday to Thursday 10:00-00:30 Friday and Saturday
Recorded Music - Indoors	10:00-23:00 Sunday to Thursday 10:00-00:30 Friday and Saturday
Late Night Refreshment – Indoors & Outdoors	23:00-00:30 Friday and Saturday New Year's Eve until 02:00
Supply of Alcohol – On the premises	10:00-23:00 Sunday to Thursday 10:00-00:30 Friday and Saturday New Year's Eve until 02:00
Opening Hours	10:00–23:30 Sunday to Thursday 10:00–01:00 Friday and Saturday New Year's Eve until 02:00

Reasons for the Decision:

- i. The Sub-Committee must promote the licensing objectives and must have regard to the Guidance issued under section 182 of the Licensing Act 2003 and the Council's own Statement of Licensing Policy.
- ii. The Sub-Committee noted that the premises are not located in the Cumulative Impact Area.
- iii. The Sub-Committee carefully considered the written representations and noted that the majority expressed support for the pub re-opening but raised concerns regarding the prevention of crime and disorder and prevention of public nuisance objectives, particularly the proposed opening hours and hours of live and recorded music given the proximity of the premises and its outside spaces to residential premises. The Sub-Committee acknowledged that the application did not extend to the outside area. The Sub-Committee also considered and noted residents' concerns regarding parking and its impact on the licensing objectives.
- iv. The Sub-Committee further noted that the Applicant had worked with North Yorkshire Police, who are the Licensing Authority's main source of advice on matters relating to the promotion of the crime and disorder licensing objective. The Applicant and North Yorkshire Police had agreed a number of conditions, set out in Annex 3 of the agenda. These conditions include a reduction in opening hours and the hours of licensable activities. Specifically, the Sub-Committee noted that the opening hours and timing of licensable activities on a Thursday had been brought in line with that of other weekdays, namely that licensable activities would cease at 23:00 and the premises would close at 23:30. The Sub-Committee were satisfied that these conditions would promote the licensing objectives.
- v. The Sub-Committee noted that condition 4 proposed by North Yorkshire Police in Annex 3 (which would have required off sales to be in sealed containers) was not appropriate to this application as the Applicant was not seeking a licence for off sales at this time.

- vi. As the Applicant had mediated with North Yorkshire Police there were no representations from the Responsible Authorities and the Sub-Committee gave this great weight.
- vii. The Sub-Committee had regard to paragraph 7.5 of the Council's Statement of Licensing Policy which states that the Council will have regard to the location and character of premises when considering the licensing objectives. The Applicants' business model has food and family at the forefront. The Sub-Committee noted that Stockton On The Forest is a relatively large village and the Applicants are local residents who have taken steps to engage with other local residents and are committed to continuing to do so going forward. The Sub-Committee further noted that the Applicant has obtained a leaseholder for the premises who will run the pub going forward and they have previous experience of running successful and responsible village pubs in other areas of York. In light of the evidence given by the Applicant and the conditions agreed with North Yorkshire Police, the Sub-Committee was satisfied that the premises would be operated responsibly and the licensing objectives would be promoted.
- viii. Accordingly, in all of the circumstances of the case and based on the evidence presented to it, the Sub-Committee was satisfied that the decision to grant the licence subject to the additional conditions agreed with North Yorkshire Police was justified as being appropriate and proportionate for the promotion of the licensing objectives.

Cllr Nicholls, Chair

[The meeting started at 10.05 am and finished at 10.43 am].

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City of York Council

Committee Minutes

Meeting	Licensing/Gambling Hearing
Date	29 September 2025
Present	Councillors Hook, Nicholls, and Watson
Officers in Attendance	Lesley Cooke – Licensing Manager Jodi Ingram – Legal Advisor

7. Chair

Resolved: That Councillor Watson be elected to act as Chair of the hearing.

8. Apologies for Absence

No apologies for absence were received.

9. Introductions

Introductions were made.

10. Declarations of Interest

Members were invited to declare at this point in the meeting any disclosable pecuniary interest or other registerable interest they might have in respect of business on the agenda if they had not already done so in advance on the Register of Interests. None were declared.

11. Exclusion of Press and Public

The committee was asked that the press and public be excluded from the meeting during the sub-committee's deliberations and decision making at the end of the hearing, on the grounds that the public interest in excluding the public outweighs the public interest in that part of the meeting taking place in public, under Regulation 14 of the Licensing Act 2003 (Hearings) Regulations 2005.

The Sub-Committee heard that a request for an adjournment had been received from the Applicant on the basis that the Applicant wanted a noise impact assessment to be undertaken and were unable to attend the hearing on this date.

Resolved: The Sub-Committee resolved to adjourn the Licensing Hearing for Determination of Application for Premises Licence [Section 18(3)(a) Licensing Act 2003] in respect of Little J, Chapel House, North Street, York, YO1 6JD to 27 October 2025 at 10:00 hours; this item would be deferred to the meeting of the Sub-Committee on 27 October 2025.

12. The Determination of an Application by Little Jay Limited for a Premises Licence (Section 18(3) (a) in respect of Little J, Chapel House, North Street, York, YO1 6JD (CYC-082555)

Members were asked to consider an application by Little Jay Limited for a Determination of Application for Premises Licence [Section 18(3)(a) Licensing Act 2003] in respect of Little J, Chapel House, North Street, York, YO1 6JD.

The Sub-Committee heard that a request for an adjournment had been received from the Applicant on the basis that the Applicant wanted a noise impact assessment to be undertaken and were unable to attend the hearing on this date.

Resolved: The Sub-Committee resolved to adjourn the Licensing Hearing for Determination of Application for Premises Licence [Section 18(3)(a) Licensing Act 2003] in respect of Little J, Chapel House, North Street, York, YO1 6JD to 27 October 2025 at 10:00 hours.

Cllr Watson, Chair

[The meeting started at 10.14 am and finished at 10.18 am].



Licensing Act 2003 Sub Committee

13 November 2025

Report from the Director – Environment & Regulatory Services

Section 18(3) (a) Application for a premises licence for Little J, Chapel House, North Street, York, YO1 6JD

Summary

1. This report seeks Members determination of an application for the grant of a premises licence, which has been made under the Licensing Act 2003.
2. Application reference number: CYC 082555
3. Name of applicant: Little Jay Ltd
4. Type of authorisation applied for: Grant of Premises Licence
5. Summary of application:

The proposal is to allow for the provision of the following activities at a community events venue with licensed bar.

Proposed Activity	Timings
Plays – indoors	23:00 to 03:00 Sun to Weds 23:00 to 04:00 Thurs to Sat Christmas Eve, New Years Eve, Halloween, Pride event, Bank Holiday Sundays 23:00 until 04:00
Films – indoors	23:00 to 03:00 Sun to Weds 23:00 to 04:00 Thurs to Sat Christmas Eve, New Years Eve, Halloween, Pride event, Bank Holiday Sundays 23:00 until 04:00

Indoor sporting events	23:00 to 03:00 Sun to Weds 23:00 to 04:00 Thurs to Sat Christmas Eve, New Years Eve, Halloween, Pride event, Bank Holiday Sundays 23:00 until 04:00
Live music – indoors	23:00 to 03:00 Sun to Weds 23:00 to 04:00 Thurs to Sat Christmas Eve, New Years Eve, Halloween, Pride event, Bank Holiday Sundays 23:00 until 04:00
Recorded music - indoors	23:00 to 03:00 Sun to Weds 23:00 to 04:00 Thurs to Sat Christmas Eve, New Years Eve, Halloween, Pride event, Bank Holiday Sundays 23:00 until 04:00
Performance of dance – indoors	23:00 to 03:00 Sun to Weds 23:00 to 04:00 Thurs to Sat Christmas Eve, New Years Eve, Halloween, Pride event, Bank Holiday Sundays 23:00 until 04:00
Other forms of entertainment – indoors	08:00 to 03:00 Sun to Weds 08:00 to 04:00 Thurs to Sat Christmas Eve, New Years Eve, Halloween, Pride event, Bank Holiday Sundays 23:00 until 04:00
Supply of alcohol – on & off the premises	11:00 to 03:00 Sun to Weds 11:00 to 04:00 Thurs to Sat Christmas Eve, New Years Eve, Halloween, Pride event, Bank Holiday Sundays 11:00 until 04:00
Opening hours	07:00 to 03:30 Sun to Weds 07:00 to 04:30 Thurs to Sat Christmas Eve, New Years Eve, Halloween, Pride event, Bank Holiday Sundays 07:00 until 04:30

Background

6. A copy of the application can be found at Annex 1, including a plan(s) of the premises.
7. The premises is described in the application as a community events venue with licensed bar. A maximum internal capacity of 120. An independent venue run by, and supported by, local LGBTQI+ community to provide a dedicated safe space for the community to come together through music, arts and performance.
8. An overview of the circumstances in which entertainment activities are not licensable can be found at Annex 2.

Promotion of Licensing Objectives

9. The operating schedule submitted by the applicant shows that the licensing objectives would be met as follows:

10. General

10.1. To follow any legislation passed regarding the sale of alcohol

10.2. Staff training will be given regarding staff's obligation under the Licensing Act in respect of the: -

- Retail sale of alcohol
- Age verification policy
- Conditions attached to the Premises Licence
- Permitted Licensable activities
- The Licensing objectives and
- The Opening Times of the venue.

Staff training records will be kept for a minimum of one year and will be made available upon request from any Responsible Authority

11. The Prevention of Crime and Disorder

11.1 It will be the responsibility of the Designated Premises Supervisor / Manager on duty for risk assessing the need for SIA Door Supervisors at the premises. Special consideration will be given to the need for Door staff on Fridays/Saturdays or any Sunday leading into a bank holiday Monday. Door staff will be employed if a Pride event is hosted.

11.2_A zero-tolerance policy on drugs will be implemented.

11.3 The Designated Premises Supervisor/Premises Licence Holder will be contactable in an emergency.

11.4 If the DPS or PLH are not on site, then there will be a supervisor nominated in their absence.

11.5 The designated premises supervisor will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti-social behaviour, admissions refusals and ejections from the premises. The Incident Report Register will be retained for a period of twelve months and produced for inspection immediately on the request of an authorised officer.

11.6 As above, an incident book will be kept which will detail recorded of all instances of public disorder.

11.7 A digital colour CCTV system will be installed to cover the premises, and recorded coverage will include all areas (including outside areas) to where public have access to consume alcohol as well as the exit/entrance.

11.8 The CCTV system will cover the main entrance/s and exit/s and designated emergency access routes from the premises.

11.9 The CCTV will be maintained, working and recording at all times when the premises are open.

11.10 The CCTV system will be of a satisfactory resolution quality and will contain the correct time and date information.

11.11 The recordings will be of a good evidential quality to be produced in Court or other such hearing.

11.12 Copies of the recordings will be kept available for any Responsible Authority for 31 days. Subject to Data Protection requirements.

11.13 Copies of the recordings shall be made available to any Responsible Authority within 48 hrs upon request. Subject to Data Protection requirements.

11.14 Ongoing risk assessments will be made, and use of radios will be reviewed if necessary.

11.15 No customer will be permitted to take open bottles of alcohol or glasses from the premises/outdoor area.

11.16 Every effort will be made for all bottles and glasses to be removed from the public areas as soon as they are finished with.

11.17 The DPS will prominently display notices which inform customers that open bottles or glasses may not be taken from the premises/outdoor area.

11.18 The Licence holder will operate a Challenge 21 Age Verification Policy at the Premises. Proof of age identification shall be, for example, a current Passport, photo card Driving Licence, Military ID card, or identification carrying the PASS logo.

11.19 Non-alcoholic drinks will be readily available at all times.

11.20 All-inclusive nights or other inappropriate/volume drinking promotions that promote excessive drinking philosophy will not be permitted.

11.21 Clear and legible notices will be displayed at all exits requesting patrons to respect the needs of local residents and to leave the premises and the area quietly.

12. Public Safety

12.1 A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.

12.2 Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.

12.3 Access for emergency vehicles will remain clear.

12.4 Regular safety checks of all fixtures and fittings will be made, and records of these checks will be kept.

12.5 Empty bottles and glasses will be collected regularly, paying particular attention to outdoor areas.

12.6 A maximum of 12 people will be permitted to use the upstairs area and will be closed to general access when appropriate.

12.7 A suitably trained First Aider or appointed person will be provided when alcohol is being served at the premises.

12.8 Adequate and appropriate First Aid equipment and materials will be available on the premises at all times.

12.9 The premises will have an up-to-date Fire Risk Assessment at all times.

13. The Prevention of Public Nuisance

13.1 Clear and legible notices will be displayed at exits requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting and anti-social behaviour.

13.2 For large events, such as Pride, staggered dispersal and queue management strategies will be put in place.

13.3 No external speakers shall be used.

13.4 The disposal of bottles into outdoor receptacles will be avoided, wherever possible, between 23:00 and 07:00 so as to minimise noise disturbance to neighbouring properties.

13.5 The DPS will ensure that litter arising from people using the premises is cleared away regularly.

14. The Protection of Children from Harm

14.1 The premises may run family friendly events and children under the age of 18 may be permitted if they are accompanied by an Adult, up to 22:00.

14.2 No children under the age of 18 will be permitted beyond 22:00.

14.3 Admittance will be monitored in accordance with age rating films, performances and exhibitions are shown.

14.4 A proof of age policy will be in place for those purchasing alcohol.

14.5 If the venue is hired out, children under the age of 18 will be permitted to remain until the close of the premises, and subject to supervision from those who have hired the venue.

Special Policy Consideration

15. This premises is located within the cumulative impact assessment area which was approved by full council on 27 March 2025. Section 9 of the Statement of Licensing Policy which deals with Cumulative Impact can be found at Annex 3.

Consultation

16. Consultation was carried out by the applicant in accordance with s13, and s17 (5) of the Act and Regulation 42, Parts 2 and 4 of the Licensing Act 2003 (Premises Licences and Club Premises Certificates) Regulations 2005, which concern the displaying of a notice on the premises and an advertisement in a local paper giving details of the application and serving a copy of the application on all responsible authorities. The applicant complied with all statutory requirements. In addition, the relevant ward councillors and/or parish council were notified by way of register.
17. All procedural aspects of this application have been complied with.

Summary of Representations made by Responsible Authorities

18. North Yorkshire Police have made representation based on the licensing objectives of the prevention of crime and disorder, the prevention of public nuisance, public safety and the protection of children from harm Their representation can be found at Annex 4.
19. City of York Council Public Protection (Environmental Protection) licensing objectives of the prevention of public nuisance. Their representation can be found at Annex 5.
20. The Licensing Authority has made a representation on the grounds that the granting of this application would undermine the licensing objectives of both prevention of crime and disorder and prevention of public nuisance. Furthermore, the applicant fails to demonstrate how this application would not add to the cumulative impact of licensed premises already experienced within the CIA. The representation is attached at Annex 6.

Summary of Representations made by Other Parties

21. There have been 7 relevant representations received from other persons. The list of representors is attached at Annex 7. They were accompanied by a petition of 1,636 names.
22. The representations are all in support of the application. They are attached at Annex 8.
23. A map showing the general area around the venue is attached at Annex 9.
24. The mandatory conditions that will be attached to this licence if granted (if they apply) can be found at Annex 10. The Legislation and Policy considerations can be found at Annex 11.

Options

25. By virtue of s18(4) of the Act, the Committee have the following options available to them in making their decision: -
26. Option 1: Grant the licence in the terms applied for.
27. Option 2: Grant the licence with modified/additional conditions imposed by the licensing committee.
28. Option 3: Grant the licence to exclude any of the licensable activities to which the application relates and modify/add conditions accordingly.
29. Option 4: Refuse to specify a person on the licence as premises supervisor.
30. Option 5: Reject the application.

Analysis

31. The following could be the result of any decision made this Sub Committee: -
32. Option 1: This decision could be appealed at Magistrates Court by any of the representors.
33. Option 2: This decision could be appealed at Magistrates Court by the applicant or any of the representors.
34. Option 3: This decision could be appealed at Magistrates Court by the applicant or any of the representors.

35. Option 4: This decision could be appealed at Magistrates Court by the applicant.
36. Option 5: This decision could be appealed at Magistrates Court by the applicant.

Council Plan

37. The Licensing Act 2003 has four objectives the prevention of crime and disorder, public safety, prevention of public nuisance and the protection of children from harm.
38. By taking the statutory requirements of the Licensing Act into consideration, as well as the four licensing objectives when determining licensing applications the Council are supporting the new and existing licence trade, as well as local residents and businesses. The functions support the Council's Plan commitments to make York a healthier, fairer, more accessible place, where everyone feels valued, creating more regional opportunities to help today's residents and benefit future generations. It supports the particular priority for a fair, thriving, green economy for all.

Implications

39.

- **Financial** - N/A
- **Human Resources (HR)** – N/A
- **Equalities** – The Council recognises, and needs to take into account its Public Sector Equality Duty under Section 149 of the Equality Act 2010 to have due regard to the need to eliminate discrimination, harassment, victimisation and any other prohibited conduct; advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it and foster good relations between persons who share a relevant protected characteristic and persons who do not share it in the exercise of a public authority's functions. An Equalities Impact Assessment can be found at Annex 12.
- **Legal** – This decision could be appealed at Magistrates Court by the applicant or any of the representors.

- **Crime and Disorder** - The Committee is reminded of their duty under the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the authority's responsibility to co-operate in the reduction of crime and disorder in the city.
- **Information Technology (IT)** – N/A
- **Property** – N/A
- **Other** – none

Risk Management

40. All Members of the Licensing Act 2003 Committee have received full training on the Act and the regulations governing hearings. They are aware that any decision made which is unreasonable or unlawful could be open to challenge resulting in loss of image, reputation and potential financial penalty.
41. The report details the options available to the panel in determining the application and recommends that a decision be reached. There are no risks involved with this recommendation.

Recommendations

42. Members determine the application.
Reason: To address the representations received as required by the Licensing Act 2003.

Contact Details

Author:

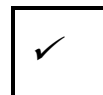
Lesley Cooke
Licensing Manager

Chief Officer Responsible for the report:

Dave Atkinson
Director Environment & Regulatory Services

Tel No. 01904 551515

**Report
Approved**

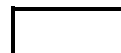


Date 19 September 2025

Specialist Implications Officer(s)

Head of Legal & Democratic Services
Ext: 1004

Wards Affected: Micklegate ward



For further information please contact the author of the report

Background Papers:

Annex 1 - Application form

Annex 2 - Overview of Circumstances in which Entertainment
Activities are not Licensable

Annex 3 - CIA Policy extract

Annex 4 - Police representation

Annex 5 - Public Protection Representation

Annex 6 - Licensing Authority Representation

Annex 7 - List of representors - **CONFIDENTIAL**

Annex 8 - Representations

Annex 9 - Map

Annex 10 – Mandatory Conditions

Annex 11 – Legislation & Policy

Annex 12 – Equalities Impact Assessment

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CITY OF YORK COUNCIL

Licensing Services, Hazel Court EcoDepot, James Street, York, YO10 3DS

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand, please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We LITTLE JAY LIMITED
(insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description
CHAPEL HOUSE, NORTH STREET, YORK

Post town YORK

Post code YO1 6JD

Telephone number of premises (if any)

Non-domestic rateable value of premises

£ 13,500

Part 2 – Applicant Details

Please state whether you are applying for a premises licence as:

Please tick as appropriate

a) an individual or individuals*

☐ please complete section (A)

b) a person other than an individual*

i. as a limited company/limited liability partnership

☒ please complete section (B)

ii. as a partnership (other than limited liability)

☐ please complete section (B)

iii. as an unincorporated association or

☐ please complete section (B)

iv. other (for example a statutory corporation)

☐ please complete section (B)

- | | |
|---|--|
| c) a recognised club | <input type="checkbox"/> please complete section (B) |
| d) a charity | <input type="checkbox"/> please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> please complete section (B) |
| f) a health service body | <input type="checkbox"/> please complete section (B) |
| g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an Independent hospital in Wales | <input type="checkbox"/> please complete section (B) |
| ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that part) in an independent hospital in England | <input type="checkbox"/> please complete section (B) |
| h) the chief officer of police of a police force in England and Wales | <input type="checkbox"/> please complete section (B) |

*If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒
- I am making the application pursuant to a
 - o statutory function or ☐
 - o a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title (for example, Rev) _____

Surname

First names

Please tick yes

Date of Birth

I am 18 years old or over

☐

Nationality

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information).

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title (for example, Rev) ☐ _____

Surname

First names

Please tick yes

Date of Birth

I am 18 years old or over

☐

Nationality

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information).

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	LITTLE JAY LIMITED
Address	CHAPEL HOUSE YORK
Registered number (where applicable)	15592684
Description of applicant (for example, partnership, company, unincorporated association etc.)	COMPANY
Telephone number (if any)	
E-mail address (optional)	

Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

Please give a general description of the premises (please read guidance note 1)

COMMUNITY EVENTS VENUE WITH LICENSED BAR. MAXIMUM INTERNAL CAPACITY 120. INDEPENDENT VENUE RUN BY AND SUPPORTED BY LOCAL LGBTQI+ COMMUNITY. TO PROVIDE A DEDICATED SAFE SPACE FOR THE COMMUNITY TO COME TOGETHER THROUGH MUSIC, ARTS AND PERFORMANCE.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

--

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Please tick ☒ yes

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performance of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

☒

☒

☒

☐

☒

☒

☒

☒

Provision of late night refreshment (if ticking yes, fill in box I)

☐

Sale by retail of alcohol (if ticking yes, fill in box J)

☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) PERFORMANCE OF PLAYS WITH AMPLIFIED MUSIC	Both	<input type="checkbox"/>
Mon	23:00	03:00			
Tue	23:00	03:00			
Wed	23:00	03:00	State any seasonal variations for performing play (please read guidance note 5)		
Thur	23:00	04:00			
Fri	23:00	04:00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6) CHRISTMAS EVE NEW YEARS EVE PRIDE EVENT BANK HOLIDAY SUNDAY		
Sat	23:00	04:00			
Sun	23:00	03:00			

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of a films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) SHOWING OF FILMS WITH AMPLIFIED SOUND	Both	<input type="checkbox"/>
Mon	23:00	03:00			
Tue	23:00	03:00			
Wed	23:00	03:00	State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur	23:00	04:00			
Fri	23:00	04:00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6) CHRISTMAS EVE NEW YEARS EVE PRIDE EVENT BANK HOLIDAY SUNDAY		
Sat	23:00	04:00			
Sun	23:00	03:00			

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4) RECREATIONAL DISPLAY WITH AMPLIFIED SOUND 6-6 FOOTBALL, WITH
Day	Start	Finish	
Mon	23:00	03:00	State any seasonal variations for indoor sporting events (please read guidance note 5)
Tue	23:00	03:00	
Wed	23:00	03:00	
Thur	23:00	04:00	
Fri	23:00	04:00	Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 6) NEW YEARS EVE HALLOWEEN CHRISTMAS EVE 23:00 - 04:00 PRIDE EVENT BANK HOLIDAY SUNDAYS
Sat	23:00	04:00	
Sun	23:00	03:00	

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed					
Thur			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 5)		
Fri					
Sat					
Sun					
			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list. (please read guidance note 6)		

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	23:00	03:00			
Tue	23:00	03:00			
Wed	23:00	03:00	State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur	23:00	04:00			
Fri	23:00	04:00			
Sat	23:00	04:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list. (Please read guidance note 6)		
Sun	23:00	03:00			
			NEW YEARS EVE HALLOWEEN CHRISTMAS EVE 23:00 - 04:00 PRIDE EVENT BANK HOLIDAY SUNDAYS		

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	23:00	03:00			
Tue	23:00	03:00			
Wed	23:00	03:00	State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur	23:00	04:00			
Fri	23:00	04:00			
Sat	23:00	04:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sun	23:00	03:00			
			NEW YEARS EVE HALLOWEEN CHRISTMAS EVE 23:00 - 04:00 BANK HOLIDAY SUNDAYS PRIDE EVENT		

G

Performance of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish	Both <input type="checkbox"/>		
Mon	23:00	03:00	Please give further details here (please read guidance note 4)		
Tue	23:00	03:00			
Wed	23:00	03:00			
Thur	23:00	04:00	State any seasonal variations for the performance of dance (please read guidance note 5)		
Fri	23:00	04:00			
Sat	23:00	04:00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list. (please read guidance note 6) CHRISTMAS EVE HALLOWEEN NEW YEARS EVE 23:00 – 04:00 BANK HOLIDAY SUNDAYS PRIDE EVENT		
Sun	23:00	03:00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing COMEDY, POETRY, THEATRE, CABARET DRAG, REFLECTION, EXPRESSION		
			Will the entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish	Both <input type="checkbox"/>		
Mon	08:00	03:00	Please give further details here (please read guidance note 4) ACTIVITIES WITH AMPLIFIED / LIVE MUSIC / SOUND		
Tue	08:00	03:00			
Wed	08:00	03:00	State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Thur	08:00	04:00			
Fri	08:00	04:00	Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list. (please read guidance note 6) CHRISTMAS EVE HALLOWEEN NEW YEARS EVE BANK HOLIDAY SUNDAYS 23:00 – 04:00 PRIDE EVENT		
Sat	08:00	04:00			
Sun	08:00	03:00			

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption on or off the premises or both – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	11:00	03:00			
Tue	11:00	03:00			
Wed	11:00	03:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Thur	11:00	04:00			
Fri	11:00	04:00			
Sat	11:00	04:00	CHRISTMAS EVE NEW YEARS EVE PRIDE EVENT BANK HOLIDAY SUNDAYS HALLOWEEN		
Sun	11:00	03:00			
			11:00 - 04:00		

State the name and details of the individual whom you wish to specify on the licence as the designated premises supervisor (please see declaration about the entitlement to work in the checklist at the end of the form)

Name **GRAHAM MARK DYKES**

Address

Postcode

Personal licence number (if known) **CYC - 079312**

Issuing licensing authority (if known) **CITY OF YORK COUNCIL**

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

**FILMS PG, 12, 15, 18+ ACCESS WILL BE MONITORED
AND RESTRICTED DEPENDING ON FILM AGE
RATING**

**PHOTOGRAPHY/ART ACCESS WILL BE RESTRICTED
DEPENDING ON CONTENT**

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	07:00	03:30	
Tue	07:00	03:30	
Wed	07:00	03:30	
Thur	07:00	04:30	
Fri	07:00	04:30	
Sat	07:00	04:30	
Sun	07:00	03:30	

Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list.
(please read guidance note 6)

CHRISTMAS EVE
NEW YEARS EVE
BANK HOLIDAY SUNDAYS
PRIDE EVENT
HALLOWEEN

07:00 -
04:30

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 10)

PLEASE SEE ATTACHED OPERATING
SCHEDULE

b) The prevention of crime and disorder

AS ABOVE

c) Public safety

AS ABOVE

d) The prevention of public nuisance

AS ABOVE

e) The protection of children from harm

AS ABOVE

Checklist

Please tick to indicate agreement

- I have made or enclosed payment of the fee ☒
- I have enclosed the plan of the premises ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable ☒
- I understand that I must now advertise my application ☒
- I understand that if I do not comply with the above requirements my application will be rejected ☒

[Applicable to all individual applicants, including those in partnership which is not a limited liability partnership, but not companies or limited liability partnerships]

- I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15) ☐

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 12). If signing on behalf of the applicant please state in what capacity.

Declaration	<p>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership]</p> <ul style="list-style-type: none"> • I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).
Signature	
Date	31/07/25
Capacity	OWNER / MANAGER

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 13). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)	
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)	

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.

- a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you

intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.
15. **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application copies or scanned copies of the documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service

As an alternative to providing a copy of original documents, stated above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth, will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Little j - Operating Schedule

a) General

To follow any legislation passed regarding the sale of alcohol.

Staff training

Staff training will be given regarding staff's obligation under the Licensing Act in respect of the:-

Retail sale of alcohol
Age verification policy
Conditions attached to the Premises Licence
Permitted Licensable activities
The Licensing objectives and
The Opening Times of the venue.

Staff training records will be kept for a minimum of one year and will be made available upon request from any Responsible Authority.

b) The prevention of crime and disorder

Door staff

It will be the responsibility of the Designated Premises Supervisor / Manager on duty for risk assessing the need for SIA Door Supervisors at the premises. Special consideration will be given to the need for Door staff on Fridays/Saturdays or any Sunday leading into a bank holiday Monday.

Door staff will be employed if a Pride event is hosted.

Drugs

A zero-tolerance policy on drugs will be implemented.

Designated Premises Supervisor

The DPS/PLH will be contactable in an emergency.

If the DPS or PLH are not on site then there will be a supervisor nominated in their absence.

The designated premises supervisor will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti-social behaviour, admissions refusals and ejections from the premises. The Incident Report Register will be retained for a period of twelve months and produced for inspection immediately on the request of an authorised officer.

Incidents

As above, an incident book will be kept which will detail recorded of all instances of public disorder.

CCTV

A digital colour CCTV system will be installed to cover the premises, and recorded coverage will include all areas (including outside areas) to where public have access to consume alcohol as well as the exit/entrance.

The CCTV system will cover the main entrance/s and exit/s and designated emergency access routes from the premises.

The CCTV will be maintained, working and recording at all times when the premises are open.

The CCTV system will be of a satisfactory resolution quality and will contain the correct time and date information.

The recordings will be of good evidential quality to be produced in Court or other such hearing.

Copies of the recordings will be kept available for any Responsible Authority for 31 days. Subject to Data Protection requirements.

Copies of the recordings shall be made available to any Responsible Authority within 48 hrs upon request. Subject to Data Protection requirements.

Radio

Ongoing risk assessments will be made, and use of radios will be reviewed if necessary.

Bottles and glasses

No customer will be permitted to take open bottles of alcohol or glasses from the premises/outdoor area.

Every effort will be made for all bottles and glasses to be removed from the public areas as soon as they are finished with.

The DPS will prominently display notices which inform customers that open bottles or glasses may not be taken from the premises/outdoor area.

Proof of age

The licence holder will operate a Challenge 21 Age Verification Policy at the premises.

Proof of age identification shall be, for example, a current Passport, photo card Driving Licence, Military ID card, or identification carrying the PASS logo.

Drinks promotions

Non-alcoholic drinks will be readily available at all times.

All-inclusive nights or other inappropriate/volume drinking promotions that promote excessive drinking philosophy will not be permitted.

Notices

Clear and legible notices will be displayed at all exits requesting patrons to respect the needs of local residents and to leave the premises and the area quietly.

c) Public safety

A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.

Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.

Access for emergency vehicles will remain clear.

Regular safety checks of all fixtures and fittings will be made, and records of these checks will be kept.

Empty bottles and glasses will be collected regularly, paying particular attention to outdoor areas.

A maximum of 12 people will be permitted to use the upstairs area and will be closed to general access when appropriate.

First Aid

A suitably trained First Aider or appointed person will be provided when alcohol is being served at the premises.

Adequate and appropriate First Aid equipment and materials will be available on the premises at all times.

Fire Safety

The premises will have an up-to-date Fire Risk Assessment at all times.

d) The prevention of public nuisance

Clear and legible notices will be displayed at exits requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting and anti-social behaviour.

For large events, such as Pride, staggered dispersal and queue management strategies will be put in place.

No external speakers shall be used.

The disposal of bottles into outdoor receptacles will be avoided, wherever possible, between 23:00 and 07:00 so as to minimise noise disturbance to neighbouring properties.

Litter

The DPS will ensure that litter arising from people using the premises is cleared away regularly.

e) The protection of children from harm

Admission

The premises may run family friendly events and children under the age of 18 may be permitted if they are accompanied by an Adult, up to 22:00.

No children under the age of 18 will be permitted beyond 22:00.

Admittance will be monitored in accordance with age ratings if films, performances and exhibitions are shown.

A proof of age policy will be in place for those purchasing alcohol.

If the venue is hired out, children under the age of 18 will be permitted to remain until the close of the premises, and subject to supervision from those who have hired the venue.

N ← ————— S

1:100

NORTH STREET

ACCESS & EGRESS

GROUND FLOOR

Key

--- PERIMETER & ALCOHOL LICENCE

— OTHER LICENCED ACTIVITIES

• • FIRE EXTINGUISHER

— FIRE PANEL

□ TEMP STAGE 400mm HIGH

(TV) : CCTV camera

Acc WC : Accessible WC

THE
ARTS
CENTRE
(JALOU
NIGHTCLUB)

MILL
HOUSE
(OFFICES)

URINAL
Acc WC
WC
WC

BAR

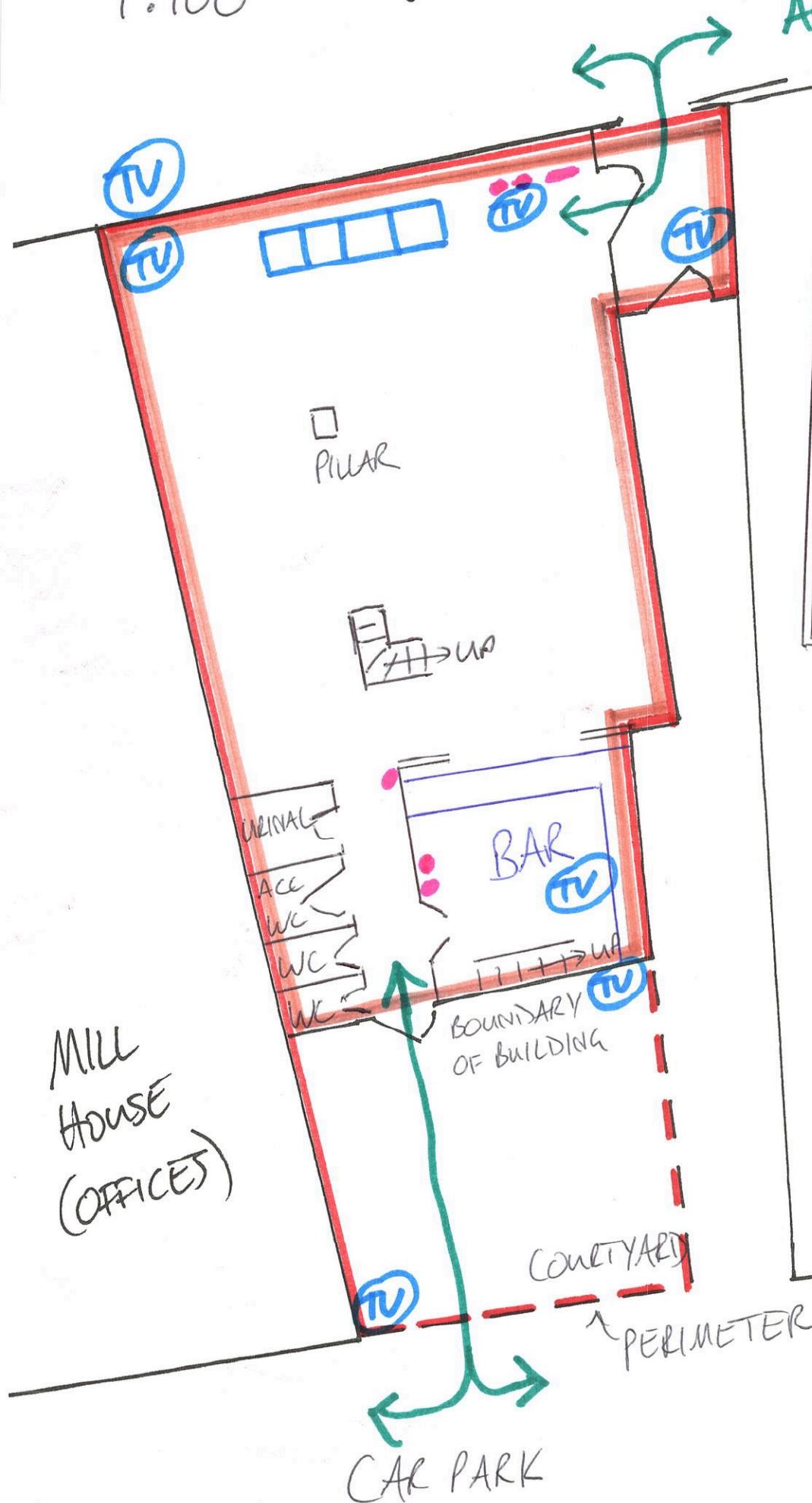
BOUNDARY
OF BUILDING

COURTYARD

PERIMETER

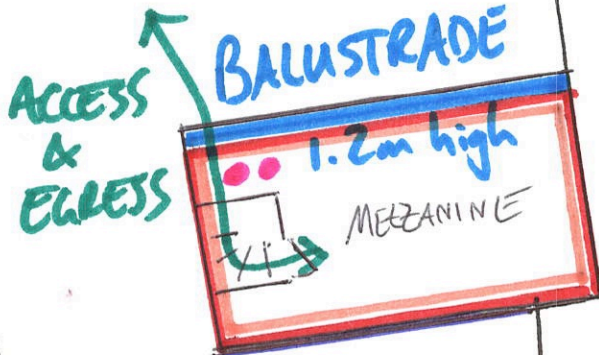
CAR PARK

TO
MCKLEGGATE



NORTH STREET

LITTLE J
(CHAPEL HOUSE)



STOCK

TO UP

MILL
HOUSE
(OFFICES)

FIRST FLOOR

Key

- Alcohol licence
- Other licensed activities
- 1.2m high balustrade
- Fire extinguishers

THE
ARTS
CENTRE
(JALOU
NIGHTCLUB)

TO
MCKLEGGATE

Home Office – Guidance Issued Under Section 182 of the Licensing Act 2003

Section 16 Regulated Entertainment

Overview of circumstances in which entertainment activities are not licensable

16.5 There are a number of exemptions that mean that a licence (or other authorisation¹⁸) under the 2003 Act is not required. This Guidance cannot give examples of every eventuality or possible entertainment activity that is not licensable. However, the following activities are examples of entertainment which are not licensable:

- activities which involve participation as acts of worship in a religious context;
- activities in places of public religious worship;
- education – teaching students to perform music or to dance;
- the demonstration of a product – for example, a guitar – in a music shop;
- the rehearsal of a play or performance of music for a private audience where no charge is made with a view to making a profit;
- Morris dancing (or similar)
- Incidental music – the performance of live music or the playing of recorded music if it is incidental to some other activity;
- Incidental film – an exhibition of moving pictures if it is incidental to some other activity;
- A spontaneous performance of music, singing or dancing;
- Garden fetes – or similar if not being promoted or held for purposes of private gain;
- Films for advertisement, information, education or in museums or art galleries;
- Television or radio broadcasts – as long as the programme is live and simultaneous;
- Vehicles in motion – at a time when the vehicle is not permanently or temporarily parked;
- Games played in pubs, youth clubs etc. (e.g. pool, darts and table tennis);
- Stand-up comedy; and
- Provision of entertainment facilities (e.g. dance floors).

16.6 As a result of deregulatory changes that have amended the 2003 Act, no licence is required for the following activities:

- Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the

audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.

- Indoor sporting events: no licence is required for an event between 08.00 and 23.00 on any day, provided that those present do not exceed 1000.
- Boxing or wrestling entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace²⁶ that does not have a licence, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non- residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;

- any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
- any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
- any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

- 16.7 The deregulatory changes mean that, for example, an indoor sporting event that takes place between 07.00 and 23.30 on a particular day is licensable in respect of activities taking place between 07.00-08.00 and 23.00-23.30. Similarly, where the audience for a performance of dance fluctuates, those activities are licensable if, and for so long as, the number of people in the audience exceeds 500. If organisers are uncertain as to audience sizes or if audience migration is likely, it might be easier and more flexible to secure an appropriate authorisation. Examples of where a Temporary Event Notice (TEN) could still be required include if the activity is the playing of recorded music or the exhibition of a film that requires an authorisation; or if the entertainment is not authorised by an existing licence or certificate and its conditions.
- 16.8 Of course, anyone involved in the organisation or provision of entertainment activities – whether or not any such activity is licensable under the 2003 Act – must comply with any applicable duties that may be imposed by other legislation relevant to the event (e.g. in areas such as crime and disorder, fire, health and safety, noise, nuisance and planning). Any such person should take steps to be aware of relevant best practice, and may find responsible authorities a useful source of expert support and advice.

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9. Cumulative Impact

9.1 Cumulative impact has been included within the Section 182 guidance issued by the Home Office since the commencement of the Act. Cumulative impact assessments were introduced at Section 5A of the Act by the Police and Crime Act 2017. Cumulative impact is the potential impact on the promotion of the licensing objectives of a significant number of licensed premises concentrated in one area.

9.2 Section 5A of the Act provides provision for licensing authorities to publish a document, cumulative impact assessment, stating that the licensing authority considers that a number of relevant authorisations in respect of premises in one or more parts of its area, described in the assessment, is such that it is likely that it would be inconsistent with the authority's duty under the Act to grant any further relevant authorisations in respect of premises in that part or those parts. Relevant authorisations means:

- premises licence
- club premises certificate

9.3 Prior to the introduction of Section 5A of the Act, the Council included a Cumulative Impact Policy within its Statement of Licensing Policy since 2005, in relation to an area within York city centre. The Council published its first Cumulative Impact Assessment (assessment) in March 2019, following a review the second assessment was published in March 2022.

Cumulative Impact Assessment

9.4 As required by the Act the Council has reviewed the cumulative impact area following the receipt of evidence provided by the Police and the Councils Public Protection Service (noise). The Council has published its third assessment in relation to an area that has been identified in York city centre. A map showing the area can be found in the assessment.

9.5 As required by the Act the Council has formally consulted on the assessment.

9.6 The Council will review the assessment at least every three years as required by the Act. The assessment is available on the Council's website.

- 9.7 By publishing the assessment the Council is setting down a strong statement of intent about its approach to considering applications for grant and variation of premises licences or club premises certificates in the area described. The Council must have regard to the assessment when determining or revising this Statement of Licensing Policy.

Cumulative Impact Area

- 9.8 The published assessment relates to an area within York city centre. This area has been identified because evidence shows that the cumulative impact of the number and concentration of licensed premises in this area continue to adversely affect residents, visitors and other businesses and therefore adversely affecting the promotion of the licensing objectives:
- prevention of crime and disorder
 - prevention of public nuisance
- 9.9 The Police and Public Protection have provided information that the nature of this area is such that the problems and cumulative impact directly relates to the style of businesses operating in the area and their clientele, due to the concentration of:
- pubs, bars, nightclubs, restaurants, cafes, hotels (with bars open to the general public), late night refreshment premises (takeaways) and off-licensed premises (including supermarkets and convenience stores);
 - especially in the night-time economy; and
 - especially at weekends (day and night-time economy).

Applications within the Cumulative Impact Area

- 9.10 Applications for new premises licences or variations for premises situated within the cumulative impact area, that are likely to add to the cumulative impact already experienced, will normally be refused if relevant representations are received. The applicant will be expected to demonstrate through the operating schedule, the steps that they intend to take to promote the licensing objectives, so that the Council and responsible authorities can be satisfied that granting a new or varied licence will not add to the cumulative impact already being experienced.

- 9.11 The onus is on the applicant to demonstrate to the responsible authorities the suitability of how their proposal will not add to the cumulative impact. To assist this process the Council recommends early consultation with responsible authorities; this can be done directly with those authorities or through the Council's Licensing Section. Applicants should also have regard to the guidance issued by the Home Office under Section 182 of the Act.
- 9.12 The assessment does not relieve the responsible authorities or any other person the need to make relevant representations where they consider the licensing objectives would be undermined by if the application was granted. Anyone making a representation may base their evidence on the published assessment, or the fact that an assessment has been published for the area. As with all licensing applications under the Act, if no relevant representations are received an application within the cumulative impact area will be granted in terms consistent with the operating schedule.
- 9.13 The assessment does not change the fundamental way that a licensing decision is made, each application will be considered on its own merits. It is open for the Council to grant an application where it is considered appropriate and where the applicant can demonstrate in the operating schedule that they would not be adding to the cumulative impact. Where relevant representations are received and the Council determines to grant an application, reasons for granting the application will be given to the applicant, the Chief Officer of Police and all parties who made a relevant representation, with the reasons for departing from the Policy. If the Council decides that an application should be refused, reasons for the refusing the application will be given to the applicant and all parties who made a relevant representation.
- 9.14 Application for the grant or variation of a premises licence in the cumulative impact area may be considered more favourably if the applicant can demonstrate through the operating schedule that if:
- the application relates to the 'on-sale' of alcohol, that the premises is going to be predominantly food led with:
 - alcohol being sold/supplied ancillary to a meal, with substantial* food being served throughout the duration of the operating hours;
 - no vertical drinking, all customers seated at tables;
 - set number of table covers;
 - table service only, no customers at the bar;
 - no drinks promotion, unless they are in line with a food promotion.
- *something more substantial than a bag of crisps or a bowl of olives or nuts.

- the application relates to the 'off-sale' of alcohol, that the premises does not:
 - do drinks promotions;
 - offer single cans of –
 - beer
 - lager
 - cider
 - spirits with a mixer
 - wine
 - offer small bottles of wine (200ml or less);
 - offer small bottles of spirit (50ml or less);
 - high strength (above 5% ABV) beer/lager/cider;
 - promote alcohol outside or inside the premises;
 - display alcohol near entrance doors.

NOTICE OF RELEVANT REPRESENTATION FOR A PREMISES LICENCE UNDER THE LICENSING ACT 2003



North Yorkshire Police hereby give notice of objection to the Premises Licence as listed below:

Postal Address of premises or club premises: Little Jay Limited Chapel House North Street	
Post town: York	Post code (if known): YO1 6JD

Notice of Objection relates to the following licensing objective: *(Please tick one or more boxes)*

1. The prevention of crime and disorder	<input checked="" type="checkbox"/>
2. Public safety	<input checked="" type="checkbox"/>
3. Prevention of Public Nuisance	<input checked="" type="checkbox"/>
4. The protection of children from harm	<input checked="" type="checkbox"/>

GROUND FORS FOR RELEVANT REPRESENTATION

Please provide as much information as possible to support this relevant representation:
(e.g. please list any additional information, e.g. dates of problems which are included in the grounds for review)

1. This is a new grant application for Little Jay Limited, described as an LGBTQI+ community events venue and bar within York City centre. The applicant requests the sale of alcohol and regulated entertainment 7 days a week between the following times:

Supply of alcohol (on and off sales)- Sunday to Wednesday 1100hrs-0300hrs, Thursday, Friday and Saturday 1100hrs-0300hrs

Regulated entertainment (Plays, films, indoor sport, live music, recorded music and performances of dance - Sunday to Wednesday 2300hrs-0300hrs, Thursday, Friday and Saturday 2300hrs-0400hrs

Other forms of entertainment – Sunday to Wednesday 2300hrs-0300hrs, Thursday, Friday and Saturday 2300hrs-0400hrs

Non-standard timings have also been requested for New Years Eve, Christmas Eve, Bank Holiday Sundays and Pride Event 2300-0400

2. The premises sits within York's cumulative impact assessment area (CIA). An area which the City of York Council has identified as being under the most stress from crime and disorder and public nuisance in their statement of licensing policy. The current policy came into effect on 27th March 2025 and states:

"9.10 Applications for new premises licences or variations for premises situated within the cumulative impact area, that are likely to add to the cumulative impact already experienced, will normally be refused if relevant representations are received. The applicant will be expected to demonstrate through the operating schedule, the steps that they intend to take to promote the licensing objectives, so that the Council and responsible authorities can be satisfied that granting a new or varied licence will not add to the cumulative impact already being experienced.

9.11 The onus is on the applicant to demonstrate to the responsible authorities the suitability of how their proposal will not add to the cumulative impact. To assist this process the Council recommends early consultation with responsible authorities; this can be done directly with those authorities or through the Council's Licensing Section. Applicants should also have regard to the guidance issued by the Home Office under Section 182 of the Act.

9.14 Application for the grant or variation of a premises licence in the cumulative impact area may be considered more favourably if the applicant can demonstrate through the operating schedule that if:

- the application relates to the 'on-sale' of alcohol, that the premises is going to be predominantly food led with:
 - alcohol being sold/supplied ancillary to a meal, with substantial* food being served throughout the duration of the operating hours;
 - no vertical drinking, all customers seated at tables;
 - set number of table covers;
 - table service only, no customers at the bar;
 - no drinks promotion, unless they are in line with a food promotion.
- *something more substantial than a bag of crisps or a bowl of olives or nuts.
- the application"

Furthermore, the Statutory 182 guidance para 8.43 states the following:-

"Applicants are expected to include positive proposals in their application on how they will manage any potential risks. Where specific policies apply in the area (for example, a cumulative impact assessment), applicants are also expected to demonstrate an understanding of how the policy impacts on their application; any measures they will take to mitigate the impact; and why they consider the application should be an exception to the policy."

3. The applicant has offered an operating schedule as part of the application which is welcomed by North Yorkshire Police but it is felt that the conditions offered are not robust enough for a premise located within the special policy area.

4. North Yorkshire Police received the application on 5th August 2025 and since this date have undertaken significant correspondence with the applicant to obtain information to make a determination on this application, emphasising that the onus is on the applicant to show what measures they intend to implement to mitigate risks and promote the four licensing objectives, within the cumulative impact area.

5. On 19th August 2025 proposed conditions were sent to the applicant and a request for the applicant to outline why proposed timings applied for would not add to the cumulative impact in the area with proposed hours for licensable activities Sun-Wed till 0300 and Thurs-Sat till 0400.

6. Following the initial proposed conditions forwarded to the applicant attempts have been made by the police to work with the applicant to agree conditions and including the re-wording of conditions relating to the challenge 25 policy and the requirement for SIA registered doorstaff.

7. However the applicant has failed to provide why the timings applied for licensable activities in the application would not undermine the licensing objectives in the cumulative impact area.

In fact as part of the operating schedule under the protection of children from harm, the applicant has stated the following:-

"If the venue is hired out, children under the age of 18 will be permitted to remain until the close of the premises, and subject to supervision from those who have hired the venue."

This could mean that potentially a child (a person under the age of 18) is on a licensed premises until 0400hrs in an area deemed at higher risk of crime and disorder and public nuisance. This undermines the licensing objective of protection of children from harm.

8. North Yorkshire Police have taken into account para 6.4 of the statement of licensing policy and the need to take into consideration the need for a diverse range of licensed premises:-

"Within the general framework the Council would like to specifically address its policy in the following way:

Diversity – the council strongly supports a mix of the different types of licensed premises, particularly in areas where there is a high density of such premises. It believes diversity will attract a broader range of customers from local residents and visitors, also giving greater choice for different age groups. It gives potential for positively changing and improving the ambience of the city. This in turn may have a positive effect in increasing the number of evening visitors to the city centre while improving safety and reducing nuisance, crime and disorder. "

9. The police are not requesting that members refuse this application in its entirety, but that should members be minded to grant the application then robust conditions and reduced operating hours would mitigate the risk of further crime and disorder in an area which is already under the highest strain.

10. The police cannot support in its applied for terms, this licence which would permit an additional licensed premises operating as a late night bar for sale of alcohol and regulated entertainment Sun-Wed until 0300 and Thurs-Sat until 0400hrs in an area already experiencing crime and disorder.

11. On 31st August 2025 the applicant has sent an email to the police stating he will "under protest" agree to conditions to " avoid Police Objection to our licence application," Appendix 1 refers.

12. The police have not received any information regarding why the venue should be open until the respective terminal hours of 0300 Sun-Wed and 0400 Thur-Sat and are concerned that the applicant has stated that he is accepting conditions "under protest".

13. If the applicant deems that the police have not acted in accordance with the statutory guidance or in line with the council policy and is agreeing "under protest" then the police request that this matter should be heard before the licensing sub-committee in the interests of transparency, and fairness.

14. It is the position of the police that there has not been sufficient information offered by the applicant as to how the licensable hours applied for will not have an adverse effect on the licensing objectives. North Yorkshire Police cannot support the application for Little Jay Limited, without robust conditions and reduced operating hours for licensable activities as this would undermine the licensing objectives.

15. In summary should members be minded to grant this application the police would respectfully request consideration be given to the below conditions and request that consideration given to reducing the requested hours in the application for licensable activities. If hours are to be retained as per the application, then consideration should be given to the need for door supervisors at the premises mid-week (additional to condition 3 below) in order to not add to the crime and disorder already experienced in this area.

Proposed Conditions made by North Yorkshire Police:

1. The premises will operate as an LGBTQI+ community venue and bar.
2. The sale of alcohol shall cease 30 minutes before close of business on any given day to allow for 'drinking up' time.
3. When the venue is open and operating for licensable activities a min of 2 SIA registered door staff shall be provided at the premises from 19:00 hours to the close of business at the following times:
 - Fridays and Saturdays or any Sunday leading into a bank holiday Monday
 - Any days where race meetings are held at York Racecourse (save for the family meeting held in September and the first meeting in May)
4. At all other times the need for SIA registered door staff shall be determined in accordance with a risk assessment, to be carried out by the Designated Premises Supervisor and or the Premises Licence Holder. When employed, door staff will wear high visibility arm bands.
5. The management of the venue will comply with any written, reasonable and justified request made by North Yorkshire Police regarding the provision of Door Supervisors should the need arise at other times.
When employed, a register of those door supervisors employed shall be maintained at the premises and shall include:
 - a. the number of door staff on duty;
 - b. the SIA badge number and name of each member of door staff;
 - c. the times the door staff are on duty.
 - d. Any incidents
6. The licence holder will operate a Challenge 25 Age Verification Policy at the premises.
Identification which is accepted as proof of age must bear the holder's photograph, date of birth, and either a holographic mark or ultraviolet feature. Examples of acceptable ID include photo card driving licences, passports, military identification or proof of age cards bearing the PASS hologram, although other forms of ID which meet the criteria laid out above are also acceptable.
7. Customers shall not be permitted to take glass outside (including the designated outside area)
8. An incident log shall be kept at the premises, and made available upon immediate request to an authorised officer from any responsible authority, which will record the following:
 - all crimes reported to the venue
 - all ejections of patrons
 - any complaints received
 - any incidents of disorder
 - seizures of drugs or offensive weapons
 - any faults in the CCTV system or searching equipment or scanning equipment
 - any refusal of the sale of alcohol
 - any visit by a relevant authority or emergency serviceDetails of which shall be retained for a period of 12 months from the date recorded.
9. Any entertainment, performance, service, or exhibition involving nudity or sexual stimulation which would come within the definition of a sex establishment in Schedule 3 to the Local Government (Miscellaneous Provisions) Act 1982 shall not be provided.
10. The premises will take part in and comply with any crime reduction initiatives, when requested to do so by a responsible authority.

Signature: J Booth

Date: 02/09/2025

Contact name: PS 133 Jackie Booth

Address for correspondence: **Alcohol Licensing Department Fulford Road Police Station**

Post town: **York**

Post code: **YO10 4BY**

Tel. number (if any): **01609 643273**

Email address if preferred option of contact: **NYPLicensing@northyorkshire.pnn.police.uk**

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APPENDIX 1

From:
To: Hollis, Kimberley; Booth, Jackie; Stoffel, Tom
Subject: Suspension of existing LGBTQI+ support groups
Date: 31 August 2025 19:06:12
Attachments: 250828 1671 Revised proposed conditions Little J.docx

Dear Kim & Colleagues,

I agree to your licence conditions though under protest due to causing the suspension of existing LGBTQI+ support groups permitted currently with regulated entertainment (amplified & live music and films) for reasons extensively explained in previous emails.

However, we will operate in accordance with Police conditions as per attached file "250828 1671 Revised proposed conditions Little J" in order to avoid Police Objection to our licence application, made clear from PC Hollis' reply to our email of 15:20 28/8/25.

Due to NYPolice's position 16:20 28/8/25 we will therefore now communicate termination of the LGBTQI+ Support Groups' continuing use of our Community Centre at times required by NY Police without 2 bouncers:

- Stubborn Roots trans and non-binary Support Group, getting used to voice changes and increasing confidence etc, through music and Folk singing (meeting weekly for over 6 months; dry).
- Generate Christmas party/fundraiser 6/12/25 7-11pm (dry).
- Film evenings arranged by charity Generate—Empowering Trans Resilience (dry).
- Multimedia/film showing & meet the artist in conjunction with York St John University on 20/9/25 8-10pm to mark the launch of the Aesthetica Art Prize 2025 exhibition at York Art Gallery "The ongoing fight for gender equality and racial justice" (dry).

Do you need to see our updated operating schedule incorporating Police conditions, at this stage, or is this email sufficient?

Thank you and regards,

Graham

LITTLE JAY LIMITED

CHAPEL HOUSE NORTH STREET YORK

APPLICATION FOR PREMISES LICENCE

Proposed Conditions:

1. The premises will operate as an LGBTQI+ community venue and bar.
2. The sale of alcohol shall cease 30 minutes before close of business on any given day to allow for 'drinking up' time.
3. Condition 3) When the venue is open and operating for licensable activities a min of 2 SIA registered door staff shall be provided at the premises from 19:00 hours to the close of business at the following times:
 - Fridays and Saturdays or any Sunday leading into a bank holiday Monday
 - Any days where race meetings are held at York Racecourse (save for the family meeting held in September and the first meeting in May)
4. At all other times the need for SIA registered door staff shall be determined in accordance with a risk assessment, to be carried out by the Designated Premises Supervisor and or the Premises Licence Holder. When employed, door staff will wear high visibility arm bands.
5. The management of the venue will comply with any written, reasonable and justified request made by North Yorkshire Police regarding the provision of Door Supervisors should the need arise at other times.

When employed, a register of those door supervisors employed shall be maintained at the premises and shall include:

- a. the number of door staff on duty;
 - b. the SIA badge number and name of each member of door staff;
 - c. the times the door staff are on duty.
 - d. Any incidents
-
6. The licence holder will operate a Challenge 25 Age Verification Policy at the premises.
Identification which is accepted as proof of age must bear the holder's photograph, date of birth, and either a holographic mark or ultraviolet feature. Examples of acceptable ID include photo card driving licences, passports, military identification

or proof of age cards bearing the PASS hologram, although other forms of ID which meet the criteria laid out above are also acceptable.

Bottles/glass

7. Customers shall not be permitted to take glass outside (including the designated outside area)
8. An incident log shall be kept at the premises, and made available upon immediate request to an authorised officer from any responsible authority, which will record the following:

- all crimes reported to the venue
- all ejections of patrons
- any complaints received
- any incidents of disorder
- seizures of drugs or offensive weapons
- any faults in the CCTV system or searching equipment or scanning equipment
- any refusal of the sale of alcohol
- any visit by a relevant authority or emergency service

Details of which shall be retained for a period of 12 months from the date recorded.

9. Any entertainment, performance, service, or exhibition involving nudity or sexual stimulation which would come within the definition of a sex establishment in Schedule 3 to the Local Government (Miscellaneous Provisions) Act 1982 shall not be provided.
10. The premises will take part in and comply with any crime reduction initiatives, when requested to do so by a responsible authority.

Operating hours of the venue.

In considering the operating hours of the premises, there is no information contained within the application outlining how the applicant's proposal will not add to the cumulative impact by operating a venue until 0400hours. The applicant refers to a safe space for the LGBTQI+ community to come together, but does not elaborate why their application should be considered more favourably within the cumulative impact area operating till the terminal hour of 0400hrs for licensable activities. (The premises can be designated as a safe space for LGBTQI+ community without licensable activities).

There is no mention contained in the application that the premises are within the council's cumulative impact area and how if this application was granted it would not be adding to the cumulative impact. The police would welcome additional information on this aspect from the applicant.

Bielby, Angela (Democratic Services)

From: Golightly, Michael
Sent: 02 September 2025 18:47
To: licensing@york.gov.uk
Cc: Gray, Ian
Subject: Environmental Protection Representation against the premises licence application for Little Jay Limited, Chapel House, North Street, York YO1 6JD

Hi All

Public Protection are making representations against the premises licence application for Little Jay Limited, Chapel House, North Street, York YO1 6JD on the grounds of the prevention of public nuisance.

The CIA is: the cumulative impact Area and is an area designated by City of York Council in its statement of licensing policy where evidence shows that the cumulative impact of the number and concentration of licensed premises continue to adversely affect residents, visitors and other businesses and therefore adversely affecting the promotion of the licensing objectives of prevention of crime and disorder and prevention of public nuisance. Within this area, when applying for licenses the onus is on the premises license holder to demonstrate that the licensing objectives will be met and that their proposed activities will not result in an escalation of crime, disorder and public nuisance in this area.

The premises is an old, listed building (church) situated in the Cumulative Impact Area where there are already a number of other licensed bars offering regulated entertainment in the area. There is a hotel to the front and rear of it and residential flats to the rear of it as well as residential flats in close proximity to the site.

The license application

As it stands this application would allow live and recorded music, the performance of dance, plays, sporting events and the showing of films and other similar activities involving amplified live music and sound in the Cumulative Impact Area up until 3am Sunday to Wednesday and until 4am Thursday to Saturday inside a listed building where sound insulation works may not be possible and noise break out levels are unknown and may pose a public nuisance due to both noise escape through the envelope of the building and if doors and windows are left open, through them.

The applicant has agreed to the following conditions being attached to the premises Licence:

- A noise management plan shall be submitted and approved by The Environmental Protection Team of City of York Council within 2 months of the premises licence being granted. The Noise Management Plan shall include a procedure for investigating noise complaints received from the premises and controlling smokers in the outside area. Once agreed the Premises Management shall ensure compliance with all aspects of the approved Noise Management Plan.
- A documented dispersal policy shall be submitted and approved to the City of York Council's Public Protection team within 2 months of the licence being granted. Once approved the policy shall be implemented.

- The footprint of the outside area shall be clearly defined by semi-permanent removal barriers.
- Patrons shall not use the external area other than for ingress and egress, queueing and smoking between the following hours 22:00 hours and 8:00 hours.
- All tables and chairs in the outside licensed area shall be removed by 22:30 hours each day and stored away securely within the premises until 8:00 hours the following day.
- A suitable challenge 25 condition has also been agreed with the Police.

Outstanding issues

Unfortunately, there has not been sufficient time to agree 3 outstanding conditions, 2 of which, the Environmental Protection team feel are essential to both demonstrate that the proposed activities can take place at the premises and that noise from live and recorded entertainment and films etc can be controlled as to not result in a public nuisance.

The conditions we had proposed are as follows:

1. No licensable activities (or regulated entertainment) shall take place at the premises between 11pm and 8am, until the Environmental Protection team of the City of York Council has been assessed as satisfactory, at which time this condition shall be removed from the licence by the licensing authority.
2. All doors (except for ingress or egress) and windows shall remain closed when regulated entertainment is taking place.
3. Upon request by the City of York Council's Environmental Protection Team, a tamper-proof noise-limiting device shall be fitted to the sound system within the premises and all music played at the premises must pass through this sound limiter at a level first agreed by the City of York Council's Environmental Protection Team. The device shall not be altered or modified without prior agreement with the City of York Council's Environmental Protection Team. The device must be of a type and in a location approved in writing by the City of York Council's Environmental Protection Team.

We are happy to remove the third unresolved condition entirely, so long as we can agree the first two unresolved conditions to be attached in conjunction with those that have already been agreed as we feel these are essential to prevent a public nuisance from occurring and without them the third condition may be required.

These last 2 conditions will allow the premises to function as a community hub whilst safeguarding the nearby residents from potential public nuisance. It will also allow the applicant to demonstrate what noise levels are achievable within the premises and carry out any sound insulation works that are permissible and necessary. If these conditions cannot be agreed then we have no guarantee that the building will be suitable for the regulated entertainment that is proposed, especially into the very early hours of the morning and as the building may not be suitable for containing noise, we cannot support the application and would advise that the committee refuse it on the grounds of it being in the Cumulative Impact Area and the prevention of public nuisance.

Should you have any further queries please contact me on 01904 551580.

Regards

Michael Golightly
Technical Officer



Consultancy Services by Public Protection

- Air Quality • Contaminated Land • Food & Drink • Health & Safety
- Licensing (Noise) • Pollution • Primary Authority • Trading Standards

Email: public.protection@york.gov.uk / Telephone: [01904 551525](tel:01904551525) / Website: www.york.gov.uk/RegulatoryAdvice

City of York Council weekly business newsletter contains the latest advice, events, and training. Sign up here: www.york.gov.uk/form/EmailUpdates

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Annex 6

**Representation on behalf of the Licensing Authority
Little J's, Chapel House, North Street, York**

I write to make representation on behalf of the Licensing Authority in relation to the grant of a premises licence for the above premises. I visited the premises and spoke with the applicant during the consultation period to discuss the operation of the venue.

This application relates to the grant of a premises licence for a late-night bar/entertainment space at Chapel House, North Street in York. The applicant describes the premises as a Community Events Venue run and supported by the local LGBTQI+ community. The application requests licensable activities to take place seven days a week.

Requested activities and hours as follows:

- Regulated entertainment - all indoors (plays, films, indoor sport, live music, recorded music, performance of dance) to take place Sunday – Wednesday 23:00 – 03:00, Thursday, Friday and Saturday 23:00 – 04:00
- Other forms of entertainment – indoors, to take place Sunday – Wednesday 23:00 – 03:00, Thursday, Friday and Saturday 23:00 – 04:00
- Supply of alcohol Sunday – Wednesday 11:00 – 03:00, Thursday, Friday and Saturday 11:00 – 04:00
- Opening hours Sunday - Thursday 07:00 – 03:30, Thursday, Friday and Saturday 07:00 – 04:30

With seasonal variations for Christmas Eve, New Year's Eve, York Pride, Bank Holiday Sundays and Halloween 11:00 – 04:00

The proposed licensed premises is located over the ground floor and a small first floor mezzanine floor which is accessed from the main room via a small narrow wooden staircase, the bar and back of house area are located on the ground floor as are the toilets. There is also some first-floor storage above the bar which is not publicly accessible. There is one main entrance from North Street which is also a fire exit used by a neighbouring nightclub, and one door to the rear which opens into a small courtyard. The neighbouring property has another fire exit which discharges into the small rear courtyard.

The safe capacity for each floor is unknown, the applicant has stated the premises could accommodate 120 persons, with a maximum of 12 on

the mezzanine level. The applicant stated the premises would be a mix of seating which can be removed and stored away and has a small removable stage. The applicant would also like to provide seating and tables in the rear courtyard.

This premises is located in York City Centre in close proximity to a number of licensed premises (bars, restaurants, cafes, 'off licence' shops and takeaways), residential premises, hotels and a church. The premises is also located within York's Cumulative Impact Assessment (CIA) area, this area has been identified by the Council within the Statement of Licensing Policy (the Policy) as being under the most stress from crime and disorder and public nuisance related issues due to the high concentration of licensed premises.

The Policy came into effect in March 2025, it states:

9.10 Applications for new premises licences or variations for premises situated within the cumulative impact area, that are likely to add to the cumulative impact already experienced, will normally be refused if relevant representations are received. The applicant will be expected to demonstrate through the operating schedule, the steps that they intend to take to promote the licensing objectives, so that the Council and responsible authorities can be satisfied that granting a new or varied licence will not add to the cumulative impact already being experienced.

9.11 The onus is on the applicant to demonstrate to the responsible authorities the suitability of how their proposal will not add to the cumulative impact. To assist this process the Council recommends early consultation with responsible authorities; this can be done directly with those authorities or through the Council's Licensing Section. Applicants should also have regard to the guidance issued by the Home Office under Section 182 of the Act.

9.14 Applications for the grant or variation of a premises licence in the cumulative impact area may be considered more favourably if the applicant can demonstrate through the operating schedule that if:

- the application relates to the 'on-sale' of alcohol, that the premises is going to be predominantly food led with:
 - alcohol being sold/supplied ancillary to a meal, with substantial* food being served throughout the duration of the operating hours;
 - no vertical drinking, all customers seated at tables;
 - set number of table covers;
 - table service only, no customers at the bar;

- no drinks promotion, unless they are in line with a food promotion.

*something more substantial than a bag of crisps or a bowl of olives or nuts.

The Policy and CIA can be found at: [York's licensing policy – City of York Council](#)

Within the proposed operating schedule, the applicant has offered conditions relating to the provision of door supervisors, prevention of public nuisance and an age policy which are welcomed; however, they are not considered robust enough for a premises located within the CIA. There is no kitchen on site so the premises cannot be food led, tables and chairs are removable so the premises may well offer vertical drinking, there is no offer of a set number of seat covers within the operating schedule nor is there an offer of table service.

As detailed above this premises is in an area identified by the Council as being under the most stress due to crime and disorder and public nuisance, already having a high level of licensed premises. I do not believe that the applicant has demonstrated through the hours applied for and the operating schedule how the granting of a licence for this premises will not negatively impact those licensing objectives in this area. However, applications within the CIA are expected to contain information provided by the applicant to demonstrate why they would not have any negative impact on one or more of the licensing objectives.

Even though the applicant has stated within the application that this premises is to be a community events venue, I would ask Members to take into consideration that there is nothing within the proposed operating schedule to prevent this premises from operating as a bar and live music venue seven days a week until 3am or 4am. There is no restriction on the use of the outside area, there are no restrictions on the use of glass outside, the use of door supervisors is entirely at the discretion of the operator and the use of a Challenge 21 age verification policy is outdated and the use of Challenge 25, which is also a recommendation within para 7.16 in the Policy, would be far more suitable for a late-night City Centre venue.

The Licensing Authority do not believe the applicant has fully considered the Policy and CIA and there is clearly no mention of the Policy, I submit therefore they have not demonstrated through the application and

proposed operating schedule how the granting of this licence will not add to the cumulative impact already being experienced.

Therefore, the Licensing Authority cannot support this application as it is within the CIA and does not demonstrate through a robust operating schedule how it will not further undermine the licensing objectives.

Helen Sefton
Senior Licensing Officer
licensing@york.gov.uk

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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York LGBT Forum
Registered Charity Number: 1162234
Registered Address: York LGBT Forum
C/O York CVS, 15 Priory Street, York,
YO1 6ET

City of York Council
Address: Eco Depot, Hazel Court, York,
YO10 3DS

Email:

Dear Licensing Committee,

RE: Support for Licensing Application for Little J, an LGBTQ+ Community Centre, Address: North Street, York YO1 6JD, UK

On behalf of the York LGBT Forum, we are writing to express our full support for the license application submitted by Little J, an LGBTQ+ community venue led by and for the LGBTQ+ community in York.

As a long-standing charity dedicated to supporting, celebrating and advocating for the rights and wellbeing of LGBTQ+ individuals in York and surrounding area, we understand the critical importance of safe, inclusive and welcoming spaces for our community. With hate crime on the rise and many trans and gender-diverse people feeling scared and isolated, venues such as Little J provide more than just a social environment – they are vital hubs for connection, visibility and support.

Little J has already demonstrated a clear commitment to inclusivity, community engagement and safety. Their proposed programming, will enrich our communities, by providing space for the communities to rehearse, have meetings, and create meaningful connections. This programming and ethos align closely with the values we champion as a charity. We are confident that not only Little J will adhere to licensing requirements but will also make a positive contribution to the local community, fostering diversity, acceptance and a vibrant social culture.

York is a Human Rights City, a City of Sanctuary, a trans-friendly city and an anti-racist city and we believe by approve the licensing for this venue, will help to demonstrate these values. As a city, that also has many visitors is essential that we continue to support spaces where members of the community can feel celebrated, in particular for those who are from countries where it can be illegal to be LGBTQ+, resulting in some cases in the death penalty.

We respectfully urge the Licensing Committee to approve this application and we offer our continued support and partnership to ensure its success.

Yours faithfully

York LGBT Forum



Generate
Blake House,
18 Blake Street,
York,
YO1 8QG

City of York Council

West Offices,
Station Rise,
York,
YO1 6GA
01904 551550
ycc@york.gov.uk

www.generate.org.uk

2 Sept 2025

To the City of York Council,

Generate are writing to express our support for the application by Little J LGBTQI+ Community Centre for a permanent entertainment licence from City of York Council.

We believe Little J has the potential to play a vital role in York's LGBTQI+ community by providing an inclusive, safe and welcoming space where people of all identities and backgrounds can gather, celebrate and express themselves through a diverse range of cultural and social events. From live arts and film screenings to theatre, dance and community socials, Little J will offer programming that not only entertains but empowers our community, fostering visibility, solidarity and wellbeing among LGBTQI+ individuals in our city.

The need for a dedicated, licensed LGBTQI+ space in York has never been clearer. With hate crimes on the rise across the UK and queer venues disappearing at an alarming rate, permanent recognition and support from the City of York Council will help ensure that Little J can continue to provide safe, affirming experiences for all. A permanent entertainment licence would allow the centre to plan and promote events with greater consistency and confidence, enabling it to expand its impact and accessibility.

We would be incredibly grateful if the Council consider granting this licence, demonstrating York's commitment to diversity and inclusion by supporting a vibrant and secure space for the LGBTQI+ community.

Sincerely,



City of York Council
Address: Eco Depot, Hazel Court, York,
YO10 3DS

2nd September 2025

QueerArts UK CIC
Office 10
Aspire House
31 Bootham Row, York
YO30 7BT

Email: \

To whom it may concern,

RE: Little J, an LGBTQ+ Community Centre
Address: North Street, York YO1 6JD, UK

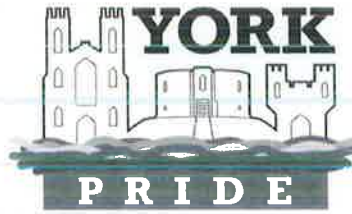
QueerArts UK CIC is a not-for-profit organisation that champions queer arts and culture in York and beyond. We put on events for and run by the community, including music, dance, creative writing and visual arts.

We would like to offer our support for the development of an LGBTQ+ space by Little J, at a time when creativity and expression are more important than ever for our community.

Many trans and non-binary people, and allies, are extremely worried by the shift in public discourse since the recent Supreme Court ruling. Safe spaces are invaluable, and Little J will give the additional benefit of allowing the LGBTQ+ community a community space. There are few opportunities for this locally, so this space could help provide a valuable place for both visitors and the local community and contribute to the City being viewed as inclusive.

We would like to record our support for the creation of this LGBTQ+ space in York.

On behalf of the Board of Directors



02/09/2025

Re: Support for Little j @ Chapel House – Premises Licence Application

To Whom It May Concern,

YorkPride is pleased to offer our support to Little j @ Chapel House in their application for a premises licence with City of York Council.

As York's official LGBT+ charity and organiser of the annual YorkPride parade and festival, we strongly value and support inclusive, accessible community venues that champion LGBT+ arts, culture, and social engagement.

Little j has shown clear intent to provide a welcoming space for LGBT+ individuals and groups, with plans to host a diverse range of live events, including music, theatre, film, and social activities. These events play a vital role in enhancing the visibility, wellbeing and cohesion of our community and contribute meaningfully to the cultural fabric of York.

Having a dedicated LGBT+ venue in the city where we could host events that would support the running costs of York LGBT Pride would also help ensure the long term sustainability of our charity and event.

We believe a permanent premises licence would enable Little j to further its positive contribution to the city's LGBT+ scene and community development. We therefore encourage City of York Council to look favourably upon this application.

Yours sincerely,

York LGBT Pride

From:**Date:** 02 Sept 2025**Subject:** Support for Little j @ Chapel House - Premises Licence Application

To whom it may concern,

I am writing to you today to extend our overwhelming support for the new LGBT+ community venue, Little J @ Chapel House in their application for a premises licence with City of York Council.

On behalf of all LGBT+ students at York St John University, we understand the importance of a dedicated LGBT+ Venue, where accessible and inclusive events are able to be held, in order to foster a strong, thriving and safe community.

This is why we support Little J, as they have shown clear intent to provide York with an LGBT+ safe space where a multitude of live events can be hosted, such as music, theatre, film and much more! These events will enhance the LGBT+ communities' visibility and wellbeing, as creating a community space allows people to feel included and valued by society.

By having a dedicated LGBT+ Venue, York St John's LGBTQ+ Network would have a space to hold its events, increasing collaboration across the city.

By granting Little J a permanent premises licence, we believe invaluable change, improvement and cohesion would be brought to the LGBT+ community, and the City of York. We therefore kindly ask for you to look favourably upon their application.

Yours sincerely,

YORK ST JOHN
C LGBTQ+ Network
York St John University
Lord Mayor's Walk
York
YO31 7EX

2/9/25



To whom it may concern,

On behalf of The Family Shambles, I am pleased to offer our support to Little j in the application for a premises license with City of York Council.

The Family Shambles is a community lead entertainment group focused on highlighting and uplifting marginalised, LGBTQIA+ and intersectional groups and individuals. Inclusive of entertainers, performers and audience members respectively. As we are heavily drag focused and visibly LGBTQIA+, it has often been a mix of good and bad experiences with venues around the city. None of which has lead to consistent, supportive and inclusive continued events. The worst of which includes instances of abuse, both verbal and physical, from the general public and a continued struggle to have venues and managers understand the needs and concerns of creating a safe community space.

Little j would mean for us, and other similar groups and individuals a continued, meaningful and inclusive space where we can perform, create a safe space for entertainers and their audiences. In the current climate of the world and LGBTQIA+ rights being questioned, it is integral to the wider community in York that we have a safe space, not only 9-5, but also for nightlife.

I ask that City of York Council consider the vast benefits and contributions Little j would offer our wider community and add to the vibrant and inclusive city we live and work in.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'J. J. J.', is written over a faint, circular stamp.

Abbey Street
Clifton Green
York
YO30 6BG

York RI RUFC
New Lane
York
YO24 4NT

y

2nd September 2025

To Whom it May Concern,

I am writing as captain of York RI Templars in support of Little Js application for late licencing. York RI Templars is an LGBTQ+ inclusive rugby team based in the city made up of primarily gay/bi/trans male players and other allies that support our mission.

We believe the addition of an LGBT venue in the city would benefit our community enormously.

Our team plays as part of a league of LGBTQ+ teams arranged with mainly one team per city around the UK. That means we visit and host teams from cities across the north of England. We have also put on special events and tournaments that attracted teams from London and Scotland. Teams often stay in York to socialise after matches and events, as we do with them. However, York is unique in not having any dedicated space for LGBTQ+ people - a conversation that comes up every time teams visit us. Adding this venue would massively improve the scope of the offer we could make to visitors so that more would stay and support the city's hospitality.

As a team that provides community and fitness away from the usual Pride events we have a number of accessibility issues with venues that Little Js can solve. First and foremost is to be able to guarantee the safety of our players and their freedom to express themselves fully. York venues are overwhelmingly supportive in their policy but experiences with security staff and customers can still put off some of our players. We are also not well known outside of York's LGBTQ+ community so being able to get into venues to socialise as a large group can be difficult and restricts our ability to provide quality group occasions. Finally, a central event space for meetings and other organising events would greatly widen participation from our community.

I would like to emphasise the extra value associated with late opening for this venue to live up to its potential as a focal point of the LGBTQ+ community. We have a vested interest in this given the late hours that our socials typically involve (post match, post dinner, post getting everyone back in one place in town.) It is also a core part of the tradition of such venues that people can congregate there after their own evenings to unwind. The potential must exist to relax and dance at late hours in order to serve the most diverse range of our community and be a place to celebrate.

We are excited to see Little Js deliver as a long overdue focal point for our York community and to see it add value to other nightlife and the experience of being out in York.

Yours Sincerely,

York RI Templars





Support permanent Safe Space entertainment licensing for York LGBTQI+ Community Centre

Share this petition

1,634

Verified signatures ▼

Recent signers



[Decision Maker: City of York Council Licensing Committee](#)



[3 Supporter Voices](#)



[1 Update](#)

The Issue

As a proud member of York's LGBTQI+ community, I am deeply concerned by the recent Supreme Court ruling, which failed to properly recognise trans, non-binary and intersex people, including trans people with gender recognition certificates. This decision undermines the rights and identities of many, making safe spaces for marginalised LGBTQI+ individuals even more critical. As York is a Human Rights City, a City of

Sanctuary and a trans-friendly city, fully inclusive LGBTQI+ spaces are needed within York more than ever.

This petition calls for support to urge the City of York Council Licensing Committee to grant a **permanent** late entertainment and alcohol licence for the LGBTQI+ community centre on North Street (Little j), in the heart of York, until 4am. Without this licence, the centre struggles to create an inclusive and celebratory environment where people can freely express themselves and feel safe, particularly late at night.

While York has a reputation for being a diverse and welcoming city, the lack of officially designated LGBTQI+ venues limits our community's ability to come together, celebrate, and host events like performances, cultural activities, and social gatherings. Granting this licence until 4am would allow the centre to provide a much needed late opening, long-term safe space always with fully Inclusive facilities to hold events such as music, dancing, singing, poetry readings, theatre, films, practises, performances and more, while providing refreshments for attendees.

This licence would also send a powerful message, showing that York stands in solidarity with its LGBTQI+ citizens. It would demonstrate that York is a progressive city that values diversity and inclusivity, providing a vibrant and secure space for the LGBTQI+ community.

Join me in supporting this important cause. Sign the petition to encourage the York Council to take action for the well-being and empowerment of the LGBTQI+ community in York. Let's make the City of York a model of equality and inclusion.

Follow Little j at:

<https://www.facebook.com/share/15wm6LTWv8/?mibextid=wwXIfr>

www.littlej.co.uk

 [Report a policy violation](#)



Little j

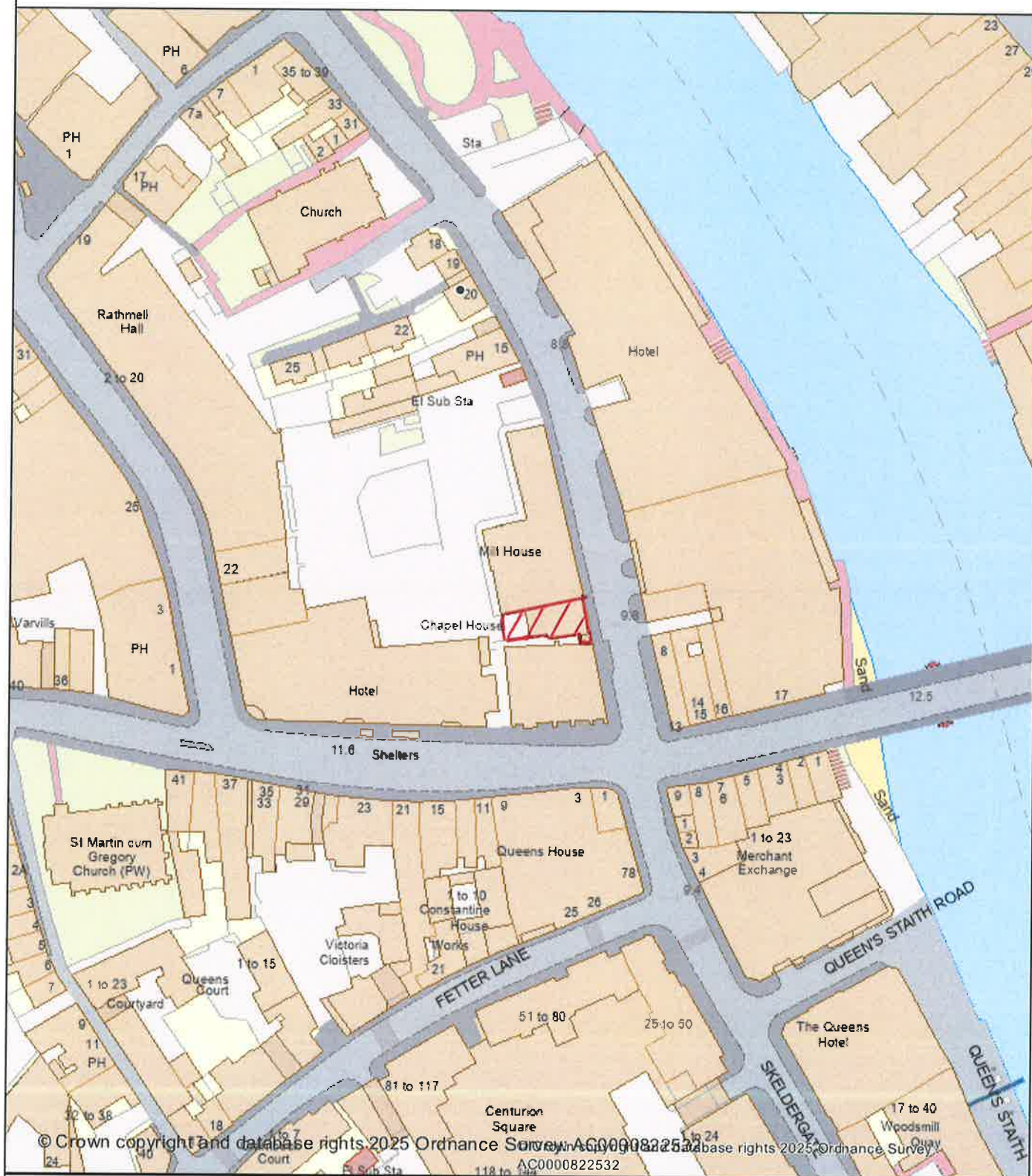
Petition Starter

LGBTQI+ community centre safe space in the heart of York

Media enquiries

Annex 9

Map



Date: 03 Sep 2025

Author: City of York Council

Scale: 1:1,250



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**MANDATORY & PROHIBITED CONDITIONS – PREMISES LICENCE
LICENSING ACT 2003**

MANDATORY CONDITIONS WHERE LICENCE AUTHORISES SUPPLY OF ALCOHOL

1. In accordance with section 19 of the Licensing Act 2003, where a premises licence authorises the supply of alcohol, the licence must include the following conditions.
2. The first condition is that no supply of alcohol may be made under the premises licence -
 - (a) at a time where there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. The second condition is that every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –
 - (a) games or other activities which require or encourage, or are designed to require or encourage individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either –

- (a) a holographic mark, or
- (b) an ultraviolet feature.

7. The responsible person must ensure that –

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25ml or 35ml; and
- (iii) still wine in a glass: 125ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

MANDATORY CONDITION: ALCOHOL PRICING

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1 –

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(6);

(b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

where –

- (i) P is the permitted price,
- (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994(7).

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

MANDATORY CONDITION: DOOR SUPERVISION

1. In accordance with section 21 of the Licensing Act 2003 (as amended by section 25 Violent Crime Reduction Act 2006), where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence must include a condition that each such individual must -
 - (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) be entitled to carry out that activity by virtue of section 4 of that Act.
2. But nothing in subsection (1) requires such a condition to be imposed -
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c.12) (premises with premises licences authorising plays or films), or
 - (b) in respect of premises in relation to -
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence, or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
3. For the purposes of this section -
 - (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and which is licensable conduct for the purposes of that Act (see section 3(2) of that Act), and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

MANDATORY CONDITION: EXHIBITION OF FILMS

1. In accordance with section 20 of the Licensing Act 2003, where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.
3. Where -
 - (a) the film classification body is not specified in the licence, or
 - (b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.
4. In this section - 'children' means persons aged under 18; and 'film classification body' means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

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ANNEX 11

Legislation and Policy Considerations

1. The following provisions of The Licensing Act 2003 apply to this application: S4 general duties of licensing authorities; s17 application for premises licence; s18 determination of application for premises licence; s23 grant or rejection of application; ss19, 20 and 21 mandatory conditions; The Licensing Act (Mandatory Licensing Conditions) Order 2010; and The Licensing Act 2003 (Mandatory Conditions) Order 2014.
2. The following provisions of The Licensing Act 2003 (Premises Licences and Club Premises Certificates) Regulations 2005 apply to this application: Regulation 42, Part 2 (Premises licences) and Part 4 (General) relating to applications, notices and representations and advertisement of applications
3. The following provisions of the Secretary of State's guidance apply to this application: Section 2 The Licensing Objectives; Section 9 Determining applications; Section 10 Conditions attached to premises licences and club certificates; and Section 14 Statements of licensing policy.
4. The following paragraphs of the licensing authority's statement of licensing policy apply to this application: 5.0 Applications for Premises Licences, Club Premises Certificates and Variations; 6.0 Guidelines for Applicants; 7.0 Saturation and Cumulative Impact and 8.0 Licensing Hours.
5. The Committee is reminded of their duty under the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the authority's responsibility to co-operate in the reduction of crime and disorder in the city.
6. The Committee is reminded that the Human Rights Act 1998 guarantees the right to a fair hearing for all parties in the determination of their civil rights. The Act also provides for the protection of property, which may include licences in existence, and the protection of private and family life.

Amended 24/04/17

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**City of York Council
Equalities Impact Assessment**

Who is submitting the proposal?

Directorate:	Environment and Regulatory Services		
Service Area:	Public Protection (Licensing)		
Name of the proposal:	Determination of a Premises Licence Application for Little J's, Chapel House, North Street, York, YO1 6JD		
Lead officer:	Lesley Cooke		
Date assessment completed:	10 September 2025		
Names of those who contributed to the assessment:			
Name	Job title	Organisation	Area of expertise

Step 1 – Aims and intended outcomes

1.1	What is the purpose of the proposal? Please explain your proposal in Plain English avoiding acronyms and jargon.
	<p>To determine an application for the grant of a premises licence to Little J's, Chapel House, North Street, York, in accordance with Section 18 of the Licensing Act 2003. Within the application the description of the premises is – Community event venue with licensed bar. Maximum internal capacity 120. Independent venue run by and supported by local LGBTQI+ community. To provide a dedicated safe space for the community to come together through music, arts and performance.</p> <p>As relevant representations have been received this application is to be determined by a Sub-Committee of the Licensing and Regulatory Committee.</p> <p>The application and representations have been received and processed in line with the requirements of the Licensing Act 2003.</p>

1.2	Are there any external considerations? (Legislation/government directive/codes of practice etc.)
	<p>When determining an application, the licensing authority must have regard to the:</p> <ul style="list-style-type: none"> • Licensing Act 2003 - Section 182 Guidance for Local Authorities (last updated February 2025) • the licensing objectives as set out in Section 4 of the Act. The licensing objectives are: <ul style="list-style-type: none"> ○ the prevention of crime and disorder; ○ public safety; ○ the prevention of public nuisance; and ○ the protection of children from harm • Mandatory licence conditions with regards to: <ul style="list-style-type: none"> ○ the supply of alcohol; ○ alcohol pricing; ○ exhibition of films; and ○ door supervision • City of York Council Statement of Licensing Policy and Cumulative Impact Assessment published in March 2025. • Representation received from responsible authorities and other parties, in writing and any verbal submissions given at the Sub-Committee hearing.
1.3	Who are the stakeholders and what are their interests?
	In relation to this application, the stakeholders are the licence applicant, other parties who have made representations and responsible authorities.
1.4	What results/outcomes do we want to achieve and for whom? This section should explain what outcomes you want to achieve for service users, staff and/or the wider community. Demonstrate how the proposal links to the Council Plan (2019- 2023) and other corporate strategies and plans.

	The determination of premises licence applications, in accordance with the requirements of the Licensing Act 2003, determining each application on its own merits, having regards to the promotion of the licensing objectives and taking into account the licensing policy, cumulative impact assessment (if premises fall within the CIA defined area) and guidance issued under Section 182, supports the council's plan 'One City For All'.
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Step 2 – Gathering the information and feedback

2.1	What sources of data, evidence and consultation feedback do we have to help us understand the impact of the proposal on equality rights and human rights? Please consider a range of sources, including consultation exercises, surveys, feedback from staff, stakeholders, participants, research reports, the views of equality groups, as well your own experience of working in this area etc.	
	Source of data/supporting evidence	Reason for using
	Licensing Act 2003 and Section 182 Guidance	Licensing authorities must take the Act and Guidance into consideration when determining premises licence applications. The Act states that any decisions taken by the licensing authority should aim to promote the licensing objectives: <ul style="list-style-type: none"> • Prevention of crime and disorder • Public safety • Prevention of public nuisance • Protection of children from harm
	City of York Council Statement of Licensing Policy (Policy)	When determining applications licensing authorities should have regard to the Policy. As stated above the Act states that any decision taken by the licensing authority should aim to promote the licensing objectives.
	City of York Council Cumulative Impact Assessment (CIA)	When determining applications relating to premises located within the area identified within the CIA, the licensing authority should have regard

	to the CIA. As stated above the Act states that any decision taken by the licensing authority should aim to promote the licensing objectives.
28 day representation period	It is a legal requirement that following the submission of an application to the licensing authority and all responsible authorities, the applicant must place a notice(s) at the premises and within the local press, and licensing authorities must place a notice on their website, advertising the application, stating how representation can be made and when they must be made by – there is a 28 day period to make representations.
The application	When determining applications the licensing authority should have regards to the details submitted by the applicant within the application form (responsible authorities and other parties should also have regards to this prior to submitting a representation). As stated above the Act states that any decision taken by the licensing authority should aim to promote the licensing objectives.
Representations received from responsible authorities during the representation period, and any verbal submissions given at a Sub-Committee hearing	When determining applications licensing authorities should have regards to representations received from responsible authorities. As stated above the Act states that any decision taken by the licensing authority should aim to promote the licensing objectives.
Representations received from other parties during the representation period, and any verbal submissions given at a Sub-Committee hearing	When determining applications licensing authorities should have regards to representations received from other parties. As stated above the Act states that any decision taken by the licensing authority should aim to promote the licensing objectives.

Step 3 – Gaps in data and knowledge

3.1	What are the main gaps in information and understanding of the impact of your proposal? Please indicate how any gaps will be dealt with.	
Gaps in data or knowledge		Action to deal with this
None – the statutory requirements with regards to advertising the application were undertaken by the applicant and the licensing authority.		

Step 4 – Analysing the impacts or effects.

4.1	Please consider what the evidence tells you about the likely impact (positive or negative) on people sharing a protected characteristic, i.e. how significant could the impacts be if we did not make any adjustments? Remember the duty is also positive – so please identify where the proposal offers opportunities to promote equality and/or foster good relations.		
Equality Groups and Human Rights.	Key Findings/Impacts	Positive (+) Negative (-) Neutral (0)	High (H) Medium (M) Low (L)
Age	The Policy states ‘in determining a licence application the overriding principle will be that each application must be considered on its own merits, having regard to the promotion of the licensing objectives and taking into account the licensing policy and guidance issued under Section 182. Where it is necessary to depart from the guidance or this	Positive	Low

	<p>policy the council will give clear and cogent reasons for doing so.'</p> <p>The CIA also states, 'The Assessment does not change the fundamental way that a licensing decision is made, each application will be considered on its own merits.'</p> <p>With regards to Age the Policy recommends that the age verifications policy, operated by premises licensed to sell alcohol, is 'Challenge 25'.</p> <p>The Policy also advises that the council will carefully consider the effects of alcohol sale and alcohol marketing on children, young people and family life. As well as carefully considering the need for alcohol been sold/supplied at premises that are predominately used for activities targeted at children.</p> <p>In the CIA, the onus is on new applicants to demonstrate how they will not add to the existing impact that licensed premises in that area are having on the community, including the supply of alcohol to under 18's.</p> <p>Through the Policy we encourage a diverse city, with offerings for all age groups.</p> <p>Even though under 18's are not allowed to purchase and consume alcohol, one of the licensing objectives is to 'protect children from harm', the policy encourages family friendly</p>		
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	<p>premises where younger children can be free to go with the family.</p> <p>The Policy encourages a variety and mix of high quality licensed premises that will appeal to a broad spectrum of people, including a well-used city centre, day and night, that is safe and accessible to all.</p>		
Disability	<p>The Policy states ‘in determining a licence application the overriding principle will be that each application must be considered on its own merits, having regard to the promotion of the licensing objectives and taking into account the licensing policy and guidance issued under Section 182. Where it is necessary to depart from the guidance or this policy the council will give clear and cogent reasons for doing so.’</p> <p>The CIA also states, ‘The Assessment does not change the fundamental way that a licensing decision is made, each application will be considered on its own merits.’</p> <p>Through the Policy we encourage a diverse city with offerings for everyone.</p> <p>The Policy encourages a variety and mix of high quality licensed premises that will appeal to a broad spectrum of people, including a well-used city centre, day and night, that is safe and accessible to all.</p>	Positive	Low

	<p>Through the Policy we encourage consideration for disabled people or people with other additional needs.</p> <p>The Purple Pound provides information on the value of being inclusive and explains the loss of income to businesses when disabled people walk away due to lack of accessibility.</p> <p>Paragraph 4.17 of the Policy references hate crimes, levels of which York is below the national average. York Hate Crime Partnership is working to deter this behaviour and encourage reporting.</p> <p>CYC Licensing and Community Safety, with partners launch the 'Choose Respect Not Regret' campaign in 2024. The policy encourages that applicants and licence holders engage with local schemes such as this campaign.</p>		
Gender	<p>The Policy states 'in determining a licence application the overriding principle will be that each application must be considered on its own merits, having regard to the promotion of the licensing objectives and taking into account the licensing policy and guidance issued under Section 182. Where it is necessary to depart from the guidance or this policy the council will give clear and cogent reasons for doing so.'</p> <p>The CIA also states, 'The Assessment does not change the fundamental way that a licensing decision is made, each application will be considered on its own merits.'</p>	Positive	Low

	<p>Through the Policy we encourage a diverse city with offerings for everyone.</p> <p>The Policy encourages a variety and mix of high quality licensed premises that will appeal to a broad spectrum of people, including a well-used city centre, day and night, that is safe and accessible to all.</p> <p>Paragraph 4.17 of the policy references hate crimes, levels of which York is below the national average. York Hate Crime Partnership is working to deter this behaviour and encourage reporting.</p> <p>CYC Licensing and Community Safety, with partners launch the 'Choose Respect Not Regret' campaign in 2024. The policy encourages that applicants and licence holders engage with local schemes such as this campaign.</p>		
Gender Reassignment	<p>The Policy states 'in determining a licence application the overriding principle will be that each application must be considered on its own merits, having regard to the promotion of the licensing objectives and taking into account the licensing policy and guidance issued under Section 182. Where it is necessary to depart from the guidance or this policy the council will give clear and cogent reasons for doing so.'</p> <p>The CIA also states, 'The Assessment does not change the fundamental way that a licensing decision is made, each application will be considered on its own merits.'</p>	Positive	Low

	<p>Through the Policy we encourage a diverse city with offerings for everyone.</p> <p>The Policy encourages a variety and mix of high quality licensed premises that will appeal to a broad spectrum of people, including a well-used city centre, day and night, that is safe and accessible to all.</p> <p>Paragraph 4.17 of the policy references hate crimes, levels of which York is below the national average. York Hate Crime Partnership is working to deter this behaviour and encourage reporting.</p> <p>CYC Licensing and Community Safety, with partners launch the 'Choose Respect Not Regret' campaign in 2024. The Policy encourages that applicants and licence holders engage with local schemes such as this campaign, and national schemes such as 'Ask for Angela' and violent against women and girls. The Police advocate The WAVE (Welfare and Vulnerability Engagement) training, which they provide for free.</p> <p>There is a lack of dedicated LGBTQI+ spaces within the authority area.</p>		
Marriage and civil partnership	The Policy states 'in determining a licence application the overriding principle will be that each application must be considered on its own merits, having regard to the promotion of the licensing objectives and taking into account the	Positive	Low

	<p>licensing policy and guidance issued under Section 182. Where it is necessary to depart from the guidance or this policy the council will give clear and cogent reasons for doing so.'</p> <p>The CIA also states, 'The Assessment does not change the fundamental way that a licensing decision is made, each application will be considered on its own merits.'</p> <p>Through the Policy we encourage a diverse city with offerings for everyone.</p> <p>The Policy encourages a variety and mix of high quality licensed premises that will appeal to a broad spectrum of people, including a well-used city centre, day and night, that is safe and accessible to all.</p>		
Pregnancy and maternity	<p>The Policy states 'in determining a licence application the overriding principle will be that each application must be considered on its own merits, having regard to the promotion of the licensing objectives and taking into account the licensing policy and guidance issued under Section 182. Where it is necessary to depart from the guidance or this policy the council will give clear and cogent reasons for doing so.'</p> <p>The CIA also states, 'The Assessment does not change the fundamental way that a licensing decision is made, each application will be considered on its own merits.'</p>	Positive	Low

	<p>Through the Policy we encourage a diverse city with offerings for everyone.</p> <p>The Policy encourages a variety and mix of high quality licensed premises that will appeal to a broad spectrum of people, including a well-used city centre, day and night, that is safe and accessible to all.</p> <p>CYC Licensing and Community Safety, with partners launch the 'Choose Respect Not Regret' campaign in 2024. The Policy encourages that applicants and licence holders engage with local schemes such as this campaign, and national schemes such as 'Ask for Angela' and violent against women and girls. The Police advocate The WAVE (Welfare and Vulnerability Engagement) training, which they provide for free.</p>		
Race	<p>The Policy states 'in determining a licence application the overriding principle will be that each application must be considered on its own merits, having regard to the promotion of the licensing objectives and taking into account the licensing policy and guidance issued under Section 182. Where it is necessary to depart from the guidance or this policy the council will give clear and cogent reasons for doing so.'</p> <p>The CIA also states, 'The Assessment does not change the fundamental way that a licensing decision is made, each application will be considered on its own merits.'</p>	Positive	Low

	<p>Through the Policy we encourage a diverse city with offerings for everyone.</p> <p>The policy encourages a variety and mix of high quality licensed premises that will appeal to a broad spectrum of people, including a well-used city centre, day and night, that is safe and accessible to all.</p> <p>Paragraph 4.17 of the policy references hate crimes, levels of which York is below the national average. The Council and Police are aware of a pattern of racial hate crime linked to the night-time economy, some incidents are directed to those who work in support, e.g. door staff, bar staff and taxi drivers. York Hate Crime Partnership is working to deter this behaviour and encourage reporting.</p> <p>CYC Licensing and Community Safety, with partners launch the 'Choose Respect Not Regret' campaign in 2024. The policy encourages that applicants and licence holders engage with local schemes such as this campaign, and national schemes such as 'Ask for Angela' and violent against women and girls. The Police advocate The WAVE (Welfare and Vulnerability Engagement) training, which they provide for free.</p>		
Religion and belief	<p>The Policy states 'in determining a licence application the overriding principle will be that each application must be considered on its own merits, having regard to the promotion of the licensing objectives and taking into account the licensing policy and guidance issued under Section 182.</p>	Positive	Low

	<p>Where it is necessary to depart from the guidance or this policy the council will give clear and cogent reasons for doing so.'</p> <p>The CIA also states, 'The Assessment does not change the fundamental way that a licensing decision is made, each application will be considered on its own merits.'</p> <p>Through the Policy we encourage a diverse city with offerings for everyone.</p> <p>The Policy encourages a variety and mix of high quality licensed premises that will appeal to a broad spectrum of people, including a well-used city centre, day and night, that is safe and accessible to all.</p> <p>Paragraph 4.17 of the policy references hate crimes, levels of which York is below the national average. York Hate Crime Partnership is working to deter this behaviour and encourage reporting.</p> <p>CYC Licensing and Community Safety, with partners launch the 'Choose Respect Not Regret' campaign in 2024. The policy encourages that applicants and licence holders engage with local schemes such as this campaign, and national schemes such as 'Ask for Angela' and violent against women and girls. The Police advocate The WAVE (Welfare and Vulnerability Engagement) training, which they provide for free.</p>		
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Sexual orientation	<p>The Policy states ‘in determining a licence application the overriding principle will be that each application must be considered on its own merits, having regard to the promotion of the licensing objectives and taking into account the licensing policy and guidance issued under Section 182. Where it is necessary to depart from the guidance or this policy the council will give clear and cogent reasons for doing so.’</p> <p>The CIA also states, ‘The Assessment does not change the fundamental way that a licensing decision is made, each application will be considered on its own merits.’</p> <p>Through the Policy we encourage a diverse city with offerings for everyone.</p> <p>The Policy encourages a variety and mix of high quality licensed premises that will appeal to a broad spectrum of people, including a well-used city centre, day and night, that is safe and accessible to all.</p> <p>Paragraph 4.17 of the policy references hate crimes, levels of which York is below the national average. York Hate Crime Partnership is working to deter this behaviour and encourage reporting.</p> <p>CYC Licensing and Community Safety, with partners launch the ‘Choose Respect Not Regret’ campaign in 2024. The policy encourages that applicants and licence holders</p>	Positive	Low
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	engage with local schemes such as this campaign, and national schemes such as 'Ask for Angela' and violent against women and girls. The Police advocate The WAVE (Welfare and Vulnerability Engagement) training, which they provide for free. There is a lack of dedicated LGBTQI+ spaces within the authority area.		
Other Socio-economic groups including :	Could other socio-economic groups be affected e.g. carers, ex-offenders, low incomes?		
Carer	There are no known findings/impacts specific to this group	Positive	Low
Low income groups	There are no known findings/impacts specific to this group	Positive	Low
Veterans, Armed Forces Community	There are no known findings/impacts specific to this group	Positive	Low
Other	There are no known findings/impacts specific to this group		
Impact on human rights:			
List any human rights impacted.	None		

Use the following guidance to inform your responses:

Indicate:

- Where you think that the proposal could have a POSITIVE impact on any of the equality groups like promoting equality and equal opportunities or improving relations within equality groups
- Where you think that the proposal could have a NEGATIVE impact on any of the equality groups, i.e. it could disadvantage them
- Where you think that this proposal has a NEUTRAL effect on any of the equality groups listed below i.e. it has no effect currently on equality groups.

It is important to remember that a proposal may be highly relevant to one aspect of equality and not relevant to another.

<p>High impact (The proposal or process is very equality relevant)</p>	<p>There is significant potential for or evidence of adverse impact The proposal is institution wide or public facing The proposal has consequences for or affects significant numbers of people The proposal has the potential to make a significant contribution to promoting equality and the exercise of human rights.</p>
<p>Medium impact (The proposal or process is somewhat equality relevant)</p>	<p>There is some evidence to suggest potential for or evidence of adverse impact The proposal is institution wide or across services, but mainly internal The proposal has consequences for or affects some people The proposal has the potential to make a contribution to promoting equality and the exercise of human rights</p>
<p>Low impact (The proposal or process might be equality relevant)</p>	<p>There is little evidence to suggest that the proposal could result in adverse impact The proposal operates in a limited way The proposal has consequences for or affects few people The proposal may have the potential to contribute to promoting equality and the exercise of human rights</p>

Step 5 - Mitigating adverse impacts and maximising positive impacts

5.1	Based on your findings, explain ways you plan to mitigate any unlawful prohibited conduct or unwanted adverse impact. Where positive impacts have been identified, what is been done to optimise opportunities to advance equality or foster good relations?
<p>The Policy states ‘in determining a licence application the overriding principle will be that each application must be considered on its own merits, having regard to the promotion of the licensing objectives and taking into account the licensing policy and guidance issued under Section 182. Where it is necessary to depart from the guidance or this policy the council will give clear and cogent reasons for doing so.’</p> <p>The CIA also states, ‘The Assessment does not change the fundamental way that a licensing decision is made, each application will be considered on its own merits.’</p>	

Step 6 – Recommendations and conclusions of the assessment

6.1	Having considered the potential or actual impacts you should be in a position to make an informed judgement on what should be done. In all cases, document your reasoning that justifies your decision. There are four main options you can take:
<p>- No major change to the proposal – the EIA demonstrates the proposal is robust. There is no potential for unlawful discrimination or adverse impact and you have taken all opportunities to advance equality and foster good relations, subject to continuing monitor and review.</p>	

- **Adjust the proposal** – the EIA identifies potential problems or missed opportunities. This involves taking steps to remove any barriers, to better advance quality or to foster good relations.
- **Continue with the proposal** (despite the potential for adverse impact) – you should clearly set out the justifications for doing this and how you believe the decision is compatible with our obligations under the duty
- **Stop and remove the proposal** – if there are adverse effects that are not justified and cannot be mitigated, you should consider stopping the proposal altogether. If a proposal leads to unlawful discrimination it should be removed or changed.

Important: If there are any adverse impacts you cannot mitigate, please provide a compelling reason in the justification column.

Option selected	Conclusions/justification
No major change to the proposal	<p>The Policy states ‘in determining a licence application the overriding principle will be that each application must be considered on its own merits, having regard to the promotion of the licensing objectives and taking into account the licensing policy and guidance issued under Section 182. Where it is necessary to depart from the guidance or this policy the council will give clear and cogent reasons for doing so.’</p> <p>The CIA also states, ‘The Assessment does not change the fundamental way that a licensing decision is made, each application will be considered on its own merits.’</p>

Step 7 – Summary of agreed actions resulting from the assessment

7.1	What action, by whom, will be undertaken as a result of the impact assessment.		
Impact/issue	Action to be taken	Person responsible	Timescale
None			

Step 8 - Monitor, review and improve

8. 1	How will the impact of your proposal be monitored and improved upon going forward? Consider how will you identify the impact of activities on protected characteristics and other marginalised groups going forward? How will any learning and enhancements be capitalised on and embedded?
	<p>The council will continue to process and determine applications in line with the legal requirements of the Licensing Act 2003.</p> <p>As stated in the Policy and the CIA, applications will continue to be consider on their own merits, having regard to the promotion of the licensing objectives, taking into account the Policy and CIA (if premises fall within the CIA defined area) and the Section 182 guidance.</p>